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**AGENCY PLAN FOR TITLE IV-E OF THE SOCIAL SECURITY ACT
FOSTER CARE AND ADOPTION ASSISTANCE
STATE OF MARYLAND**

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
CHILDREN'S BUREAU
July 2010

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PLAN FOR TITLE IV-E OF THE SOCIAL SECURITY ACT

FEDERAL PAYMENTS FOR FOSTER CARE AND ADOPTION ASSISTANCE

STATE OF MARYLAND

As a condition of the receipt of Federal funds under title IV-E of the Social Security Act (hereinafter, the Act), the MARYLAND submits here a plan for the programs to provide, in appropriate cases, foster care and adoption assistance, and if the State agency elects, guardianship assistance, under title IV-E of the Act and hereby agrees to administer the programs in accordance with the provisions of this plan, title IV-E of the Act, and all applicable Federal regulations and other official issuances of the Department.

The official text of laws, regulations and official issuances governs, and the State agency acknowledges its responsibility to adhere to them regardless of the fact that, for purposes of simplicity, the specific provisions printed herein are sometimes paraphrases of, or excerpts and incomplete quotations from, the full text. Statutory citations refer to provisions in title IV-E of the Social Security Act. Regulatory citations refer to provisions in 45 CFR Parts 1355 and 1356.

The State agency understands that if and when title IV-E is amended or regulations are revised, a new or amended plan for title IV-E that conforms to the revisions must be submitted.

Federal Regulatory/ Statutory References ¹	Requirement	State Regulatory, Statutory, and Policy References and Citations for Each
	SECTION 1. ORGANIZATION	
471(a)(2)	<p>A. DESIGNATION AND AUTHORITY OF STATE AGENCY</p> <p>The State agency has been designated to administer or supervise the administration of the programs under this plan. (See Attachment I.) It is also the agency that administers or supervises the administration of the State Child Welfare Services Plan under subpart 1 of title IV-B of the Act.</p>	<p>Maryland Human Services Article §§2-301 and 2-209 Maryland Family Law § 5-524 Maryland State Government Art. § 8-206</p> <p>Governor's Certification (Attachment II) Attorney General's Certification (Attachment IV)</p>
	<p>B. STATE AGENCY STRUCTURE AND FUNCTION</p> <p>The State agency has available upon request an organizational chart of the agency and a description of the functions of each of its organizational units as they relate to the administration or supervising the administration of the title IV-E foster care maintenance, adoption assistance, and (at IV-E agency option) guardianship assistance program.</p>	<p>DHR & DJS Organizational Charts and description of functions</p>

¹ Statutory references refer to the Social Security Act. Regulatory references refer to Title 45 of the Code of Federal Regulations (CFR).

471(a)(3)	<p>C. STATE OR SERVICE AREA WIDE OPERATIONS</p> <p>The title IV-E plan for foster care, adoption assistance, and guardianship assistance if elected by the State, is in effect in all political subdivisions and service areas.</p>	Human Services Article §§ 3-302, 3-402, & 4-205
471(a)(4)	<p>D. COORDINATION WITH TITLES IV-A AND IV-B PROGRAMS</p> <p>The title IV-E program is coordinated at the local level with the programs at the State or local level assisted under titles IV-A, IV-B and XX of the Act and under all appropriate provisions of Federal law.</p>	Human Services Article §§ 2-203, 2-301, 3-201, 3-302, 3-402 & 4-205
471(a)(17)	<p>E. CHILD SUPPORT ENFORCEMENT FOR CERTAIN CHILDREN IN FOSTER CARE</p> <p>The State agency takes all appropriate steps, including cooperative efforts with the State or Tribal agencies administering the plans approved under titles IV-A and -D, to secure an assignment to the State or Tribe of any rights to support on behalf of each child receiving foster care maintenance payments under title IV-E.</p>	COMAR 07.02.11.29

Federal Regulatory/ Statutory References	Requirement	State Regulatory, Statutory, and Policy References and Citations for Each
	SECTION 2. FOSTER CARE MAINTENANCE PAYMENTS	
471(a)(1)	A. ELIGIBILITY 1. Payments are provided for each child:	COMAR 07.02.11.30
472(a)(1)&(2)	a. who meets the requirements of section 406(a) of the Act (as in effect 7/16/96) is removed from the home of a relative specified in section 406(a), and is placed in foster care if: i. the removal and foster care placement met and continues to meet the requirements of paragraph (2) in section 472(a) of the Act; and ii. the child, while in the home, would have met the Aid to Families with Dependent Children (AFDC) program eligibility requirement of paragraph (3) in section 472(a) of the Act;	COMAR 07.02.11.30 B2(n) Title IV-E Policy & Procedure Manual (VERSION August, 2010) §4.0, I.C.2 (p.7) i-DHR/DJS MOA (Jan. 2010) Title IV-E Policy & Procedure Manual (VERSION August, 2010) §4.0, I.A.2 (p.4), §4.0, I.B (p.6), Title IV-E December 2010 Supplement §5.0, I.A (pp.3-4) Out-of-Home Placement Service Program Manual (VERSION August, 2010) Section 5.03 "Declaring Child a CINA", (p.45) ii-COMAR 07.02.11.30 F (1) Title IV-E Policy & Procedure Manual (VERSION August, 2010) §4.0, I (p.4), I.A.1 (p. 4) and I.C (pp. 6 & 7)

<p>472(a)(2)(A) 1356.21(c)</p>	<p>b. whose removal and foster care placement are in accordance with:</p> <ul style="list-style-type: none"> i. a voluntary placement agreement entered into by the child's parent or legal guardian, who is the relative referred to in paragraph (1) of section 472(a) of the Act; or ii. a judicial determination to the effect that continuation of residence in the home from which removed would be contrary to the welfare, or that the placement would be in the best interest, of the child and that reasonable efforts of the type described in section 471(a)(15) for a child were made. The contrary to the welfare determination will be made in the first court ruling that sanctions (even temporarily) the removal of a child from home. If the determination regarding contrary to the welfare is not made in the first court ruling pertaining to removal from the home, the child will not be eligible for title IV-E foster care maintenance payments for the duration of that stay in foster care; 	<p>Family Law Article § 5-525 (b) (PDF File) i- COMAR 07.02.11.06 A(1) & B(1) Out-of-Home Placement Service Program Manual (VERSION August, 2010) Section § 8.01 & 8.02 (pp. 66-83) Title IV-E Policy & Procedure Manual (VERSION August, 2010) §4.0, I.A.3 (pp.5,6)</p> <p>ii- COMAR 07.02.11.30 F(2) & G Title IV-E Policy & Procedure Manual (VERSION August, 2010) §4.0, I.A.2 (pp.4 & 5), III. C.1&2 (pp.17 & 18) Out-of-Home Placement Service Program Manual (VERSION August, 2010) Section 11.02 (pp.113-115) Maryland Courts & Judicial Proceedings Article § 3-8A-15(c)(2)</p>
<p>472(a)(2)(B)&(C) 472(a)(2)(B)(i) 472(a)(2)(B)(ii)</p>	<p>c. whose placement and care in a foster family home or child care institution (as defined in section 472(c) of the Act) is the responsibility of either:</p> <ul style="list-style-type: none"> i. the State agency administering the approved title IV-E plan; 	<p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.B (p.6) & III.B (p.17)</p> <p>i- Governor's Certification Attorney General Certification</p>

	<p>ii. any other public agency with whom the State agency administering or supervising the administration of the approved title IV-E plan has made an agreement which is still in effect; or</p> <p>iii. a Tribe that has a plan approved under section 471 in accordance with 479B; and</p>	<p>ii- Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.B (p.6) DJS/DHR MOA (Jan. 2010)</p> <p>iii- Not Applicable (No State or Federally recognized tribes)</p>
<p>472(a)(3)(A)(i)</p> <p>472(a)(3)(A)(ii)(I)</p> <p>472(a)(3)(A)(ii)(II)</p> <p>472(a)(3)(B)</p>	<p>d. who:</p> <p>i. Either:</p> <p>A. received AFDC, in the home referred to in section 472(a)(1), under the State plan approved under section 402 of the Act (as in effect 7/16/96) in or for the month in which either a voluntary placement agreement was entered into or court proceedings leading to the judicial determination, referred to in section 472(a)(2)(A) of the Act, were initiated;</p> <p>B. would have received AFDC, in the home, in or for such month referred to in the above clause if application for such aid had been made; or</p> <p>C. had been living with a relative specified in section 406(a) of the Act (as in effect 7/16/96) within six months prior to the month in which a voluntary placement agreement was entered into or court proceedings leading to the judicial determination,</p>	<p>A. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.C.1(a) (p. 7), Section 4.0, V (p.23) "Definition of Eligibility Month"</p> <p>B. COMAR 07.02.11.30 F(1)(a)(i) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.C.1(b) (p. 7), Section 4.0, V (p.23) "Definition of Eligibility Month"</p> <p>C. COMAR 07.02.11.30 F(1)(b) (See Maryland Program</p>

	<p>referred to in section 472(a)(2)(A) of the Act, were initiated, and would have received AFDC in or for such month if the child had been living in the home with such relative and an application had been made for AFDC under title IV-A of the Act; and</p> <p>ii. had resources (determined under section 402(a)(7)(B) of the Act as in effect 7/16/96) that had a combined value of not more than \$10,000.</p> <p>(Tribes, see section 7 for related requirements in section 479B(c)(1)(C)(ii)(II).)</p>	<p>Improvement Plan, p.1) Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section. 4.0, I.C.1(c) (p. 7)</p> <p>ii-Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 4.0, I.C (p.6-7)</p> <p>Not Applicable</p>
1356.21(k)	<p>2. Removal.</p> <p>a. For the purposes of meeting the requirements of section 472(a)(2)(A)(1) of the Act, a removal from the home must occur pursuant to:</p> <p>i. a voluntary placement agreement entered into by a parent or relative which leads to a physical or constructive removal (i.e., a non-physical or paper removal of custody) of the child from the home; or</p> <p>ii. a judicial order for a physical or constructive removal of the child from a parent or specified relative.</p>	<p>COMAR 07.02.11.30 B (2)(c),(k) & (m) & COMAR 07.02.11.03 B (67)&(68) COMAR 07.02.11.05 A Out-of-Home Placement Service Program Manual Section (VERSION August, 2010) 5.01(pp.41-42)</p> <p>i-COMAR 07.02.11.30 F(2)(b) COMAR 07.02.11.05 A(2)(b) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.3 (p. 5)</p> <p>ii-COMAR 07.02.11.30 F(2)(a) COMAR 07.02.11.05 A(2)(a) Title IV-E Policy & Procedure</p>

		Manual (VERSION August, 2010) Section 4.0, IV.A.B. (pp. 21 & 22)
1356.21(k)	b. A removal has not occurred in situations where legal custody is removed from the parent or relative and the child remains with the same relative in that home under supervision by the State/Tribal agency.	Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.1 Note (p.4)
1356.21(k)	c. A child is considered constructively removed on the date of the first judicial order removing custody, even temporarily, from the appropriate specified relative or the date that the voluntary placement agreement is signed by all relevant parties.	Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, IV.B.1 (p. 21)
1356.21(l)	3. Living with a specified relative. For purposes of meeting the requirements for living with a specified relative prior to removal from the home under section 472(a)(2)(A) of the Act and all of the conditions under section 472(a)(3)(A), one of the two following situations will apply:	COMAR 07.02.11.30 B(2)(n) COMAR 07.02.11.30 F(1)(a) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.1 (p.4)
1356.21(l)	a. the child was living with the parent or specified relative, and was AFDC eligible in that home in the month of the voluntary placement agreement or initiation of court proceedings; or	COMAR 07.02.11.30 F(1)(a)(i) (See Maryland Program Improvement Plan, p.1) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.1 (p.4) & I.C (p.6&7), Section 4.0, V (p.23) "Definition of Eligibility Month"
1356.21(l)	b. the child had been living with the parent or specified relative within six months of the month of the voluntary	COMAR 07.02.11.30F(1)(b) (Pending approval of changes) Title IV-E Policy & Procedure

	placement agreement or the initiation of court proceedings, and the child would have been AFDC eligible in that month if s/he had still been living in that home.	Manual (VERSION August, 2010) Section 4.0, I.C.1(c) (p. 7), Section 4.0, V, (p.23) "Definition of Eligibility Month"
472(f)	B. VOLUNTARY PLACEMENTS (Option) 1. Foster care maintenance payments are made in the voluntary placement of a minor child out of the home by or with the participation of the State/Tribal agency only if:	Maryland Family Law §5-525(b) & (d)(1) (PDF File) SSA Policy Directive # 10-12, Section V.B.1 (p.11)
1356.22(a) 472(d)	a. the State/Tribe has fulfilled all of the requirements of section 472 of the Act; sections 422(b)(8) and 475(5) of the Act; and 45 CFR 1356.21(e),(f),(g),(h) and (i) of the Act; and	SSA Policy Directive #10-12 Family Law Article §§5-524, 5-525 & 5-525.1(b) (PDF File) COMAR 07.02.11.06A(7) and B(4) COMAR 07.02.11.19 - .21 DHR Case Plan 2 Sides 2, 3, 4, 5, 6, 7, 8 and 9 Courts and Judicial Proceedings Article § 3-823 Out of Home Placement Services Program Manual (VERSION August, 2010) §§8.01, 8.02, 15.06, 16 (pp.66-83, 156-159, 175-183) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0,I. A.3(p. 5)
472(f)(1)	b. the assistance of the State/Tribal agency has been requested by the child's parent(s) or legal guardian(s); and	Family Law Article §5-525 (b)(1)(i) (PDF File) Out-of-Home Placement Program Manual (VERSION August, 2010): Section 8,

		paragraph 1, (p. 66) SSA Policy Directive #10-12: Section I.A
472(f)(2)	c. there is a written voluntary placement agreement, binding on all parties to the agreement, which specifies at a minimum the legal status of the child and the rights and obligations of the parents or guardians, the child and the State/Tribal agency while the child is in placement.	SSA Policy Directive #10-12: Section V.A.3 COMAR 07.02.11.06 A(1) & B(1)(d) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.3(p.5) Out-of-Home Placement Program Manual (VERSION August, 2010): Section 8.01 of the Voluntary Placement Agreement, "Time-Limited Voluntary Placement Agreement", p. 68 & Section 8.02 Children with Disabilities, "VPA Decision", p. 76 VPA Forms: DHR/SSA 582 & 830-E (VPAs)
1356.22(b) 472(e)	2. Federal financial participation is claimed only for voluntary foster care maintenance expenditures made within the first 180 days of the child's placement in foster care unless there has been a judicial determination by a court of competent jurisdiction, within the first 180 days of the date of such placement, to the effect that the continued voluntary placement is in the best interests of the child.	COMAR 07.02.11.30 I(2) SSA Policy Directive #10-12: Section VI.C Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 4.0, I.A.3 (p.5-6)
1356.22(c) 472(g)(1)&(2)	3. The State/Tribal agency has established a uniform procedure or system, consistent with State/Tribal law, for	COMAR 07.02.11.06 A(5) SSA Policy Directive #10-12: Section VII.B.1

	revocation by the parent(s) of a voluntary placement agreement and return of the child.	
1355.20(a) 475(4)(A)	<p>C. PAYMENTS</p> <p>1. Foster care maintenance payments for a child in foster care may cover the cost of (and the cost of providing) food, clothing, shelter, daily supervision, school supplies, a child's personal incidentals, liability insurance with respect to the child, and reasonable travel to the child's home for visitation with family, or other caretakers and reasonable travel for the child to remain in the school in which the child is enrolled at the time of placement. Local travel associated with providing the items listed above is also an allowable expense. In the case of child care institutions, such term must include the reasonable costs of administration and operation of such institutions as are necessarily required to provide the items described in the preceding sentences.</p>	Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 1.0, I.A.(p. 1-2) & 5.0, I.D (p. 25-26)
472(b)(1)&(2)	<p>2. Foster care maintenance payments are made only on behalf of an eligible child who is:</p> <p>a. in the foster family home of an individual, whether the payments are made to such individual or to a public or private child placement or child care agency; or</p> <p>b. in a child care institution, whether the payments are made to such institution or to a public or private child placement or child-care agency. Such payments are limited to include only those items that are included in the term "foster care maintenance payments" (defined in</p>	<p>COMAR 07.02.11.30 L(2) & N (Pending approval of changes)</p> <p>a. Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 1.0, I.A.1 (p. 1)</p> <p>b. Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 1.0, I.A.2 (pp. 1-2)</p>

	section 475(4) of the Act).	
472(i)(1)	3. Administrative costs associated with an otherwise eligible child who is in an unallowable facility or an unapproved or unlicensed relative home, and who is removed in accordance with section 472(a) from the home of a relative specified in section 406(a)(as in effect on July 16, 1996), shall be considered only for expenditures:	Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 1.0, I.B.(p. 2)
472(i)(1)(A)	a. for a period of not more than the lesser of 12 months or the average length of time it takes to license or approve a home as a foster home, in which the child is in the home of a relative and an application is pending for licensing or approval of the home as a foster family home; or	Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 1.0, I.B.1 (p.2)
472(i)(1)(B)	b. for a period of not more than 1 calendar month when a child moves from a facility not eligible for payments under this part into a foster family home or child care institution licensed or approved by the State or Tribe.	Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 1.0, I.B.2 (p.2)
472(i)(2)	4. Administrative costs associated with a child who is potentially eligible for benefits under the approved title IV-E plan and at imminent risk of removal from the home, shall be considered for expenditures only if:	Maryland is not currently claiming. Its policy is under revision and will be submitted at a future date.
472(i)(2)(A)	a. reasonable efforts are being made in accordance with section 471(a)(15) to prevent the need for, or if necessary to pursue, removal of the child from the home; and	Maryland is not currently claiming. Its policy is under revision and will be submitted at a future date.

472(i)(2)(B)	b. the State/Tribal agency has made, not less often than every 6 months, a determination (or redetermination) as to whether the child remains at imminent risk of removal from the home.	Maryland is not currently claiming. Its policy is under revision and will be submitted at a future date.
1356.21(j) 475(4)(B)	5. Child of a minor parent in foster care. Foster care maintenance payments made on behalf of a child placed in a foster family home or child care institution, who is the parent of a son or daughter in the same home or institution, must include amounts which are necessary to cover costs incurred on behalf of the child's son or daughter. Said costs must be limited to funds expended on those items described in the definition of foster care maintenance payments.	SSA Circular Letter #08-18 SSA Policy Directive #10-2 & #10-22 Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 9.0, II.A (p.33) Out-of-Home Placement Program Manual: Section 7.11 & Section 2.02 (pp.28, 63-65)
1356.21(g)	D. CASE REVIEW SYSTEM 1. Case Plan To meet the case plan requirements of sections 471(a)(16), 475(1) and 475(5)(A) and (D) of the Act, the State/Tribal agency has promulgated policy materials and instructions for use by State/Tribe and local staff to determine the appropriateness of and necessity for the foster care placement of the child. The case plan for each child:	COMAR 07.02.11.13.,15.,and .16 (See Maryland Program Improvement Plan, Goal 1A p.1) DJS Treatment Service Plan DHR Case Plans 1,2,3 and 4
1356.21(g)(1)	a. is a written document which is a discrete part of the case record, in a format determined by the State/Tribe, which is developed jointly with the parent(s) or	COMAR 07.02.11.13 A & E (See Maryland Program Improvement Plan, Goal 1B, p. .1)

	guardian(s) of the child in foster care;	<p>DHR Case Plan 3 side 1, opening paragraph</p> <p>DJS Treatment Service Plan (TSP) Section IV & XI</p> <p>DHR/DJS Memorandum of Agreement (MOA) (Jan. 2010) § II.3</p> <p>Out-of-Home Placement Program Manual (VERSION August, 2010): §16 (p. 175) & 16.03 (pp. 180-181)</p>
1356.21(g)(2)	b. is developed within a reasonable period, to be established by the State/Tribe, but in no event later than 60 days from the child's removal from the home;	<p>COMAR 07.02.11.13 A (See Maryland Program Improvement Plan, Goal 1B p.1)</p> <p>COMAR 07.02.11.15 A (See Maryland Program Improvement Plan, Goal 1B, p.1)</p> <p>Out-of-Home Placement Program Manual (March, 2011 Supplement: §16.02 (p. 8)</p> <p>COMAR 07.02.11.03B (See Maryland Program Improvement Plan, Goal 1C p.2)</p> <p>DHR/DJS MOA (Jan. 2010) § II. 3</p>
1356.21(g)(4)	c. includes a description of the services offered and provided to prevent removal of the child from the home and to reunify the family;	<p>COMAR 07.02.11.13 A(3), B(5), (6) & (13); (Pending approval of changes)COMAR 07.02.11.14</p> <p>DJS Treatment Service Plan Sections I – IV, VIII, XI</p> <p>Out-of-Home Placement</p>

		<p>Program Manual (VERSION August, 2010): Sections 16.02: Information on Case Plan 2, #8-10 (p.179) DHR Case Plan 1, side 1 items 15 and 16, Case Plan 2, side 13 section II and section III, item 20.</p> <p>DHR/DJS MOA (Jan. 2010) § II. 3(a) & (b)</p>
475(1)(A)	d. includes a description of the type of home or institution in which the child is placed;	<p>COMAR 07.02.11.13 B(10) (Pending approval of changes) DJS Treatment Service Plan Section I.1 Out-of-Home Placement Program Manual(VERSION August, 2010) : Section 16.02: Information on Case Plan 2, #7 (p.178-179) DHR Case Plan 2, side 12 section I, items 1 DHR/DJS MOA (Jan. 2010) § II. 3(c)</p>
475(1)(A)	e. includes a discussion of the safety and appropriateness of the placement and how the responsible agency plans to carry out the judicial determination made with respect to the child in accordance with section 472(a)(2)(A) of the Act;	<p>COMAR 07.02.11.13 B(10) (Pending approval of changes) Out-of-Home Placement Program Manual (VERSION August, 2010): Section 16.02: Information on Case Plan 2, #7 (p. 179) DHR/DJS MOA (Jan. 2010) §II. 3(d) and (e) DHR/SSA Case Plan 2, Side 12, Section I, Item 3; Section II, Items 7-9,</p>

		DJS Treatment Service Plan Sections I.3 & III
475(1)(B)	f. includes a plan for assuring that the child receives safe and proper care, and services are provided to the parent(s), child and foster parents in order to improve the conditions in the parents' home to facilitate the child's return to his/her own safe home or the permanent placement of the child;	<p>COMAR 07.02.11.13 B(12), B(13), & .15 D & E (Pending approval of changes) Out-of-Home Placement Program Manual (VERSION August, 2010): Section 16.02: Information on Case Plan 2, #8-10 (p.179)</p> <p>DHR/SSA Case Plan 2, Side 12 Section I, Item 3</p> <p>DHR/SSA Case Plan 2 side 13, Section II, Item 12a</p> <p>DHR/SSA Case Plan 2 side 13, Section III, item 20 & Side 14, Section IV, item 1</p> <p>DJS Treatment Service Plan Sections III, IV, VII, VIII</p> <p>DHR/DJS MOA (Jan. 2010) § II. 3(h)</p>
475(1)(B)	g. includes a plan for assuring that services are provided to the child and foster parents in order to address the needs of the child while in foster care;	<p>COMAR 07.02.11.13 B(14) (Pending approval of changes)</p> <p>DHR/SSA Case Plan 2 Side 13 Section II (Child) & Side 14 Section IV (Foster Parent) DHR/SSA Case Plan 2, side 13, section II</p>

		<p>DJS Treatment Service Plan Sections III, VII, VIII</p> <p>DHR/DJS MOA (Jan. 2010) § II. 3(h)(3)</p>
475(1)(B)	h. includes a discussion of the appropriateness of the services that have been provided to the child under the plan;	<p>COMAR 07.02.11.13 B(15) (Pending approval of changes) DHR/SSA Case Plan 2, Side 13, Section II item 12a DHR/DJS MOA (Jan. 2010) § II. 3(j)</p> <p>DJS Treatment Service Plan Sections III.A & VIII</p>
475(1)(D)	i. where appropriate for a child 16 or over, includes a written description of the programs and services which will help such child prepare for the transition from foster care to independent living;	<p>COMAR 07.02.11.13B(16) & .15D(2) (Pending approval of changes) DHR/SSA Case Plan 2 Side 13 Section II item 10 & Case Plan 4</p> <p>DHR/DJS MOA (Jan. 2010) § II. 3(g) DJS Treatment Service Plan Section III(B)</p>
475(5)(H)	j. during the 90-day period immediately prior to the date on which the child will attain 18 years of age, or such greater age as the State may elect under section 475(8)(B)(iii) , whether during that period foster care maintenance payments are being made on the child's behalf or the child is receiving benefits or services under section 477, a caseworker on the staff of the State/Tribal agency, and, as appropriate, other representatives of the child provide the child with assistance and support in	<p>SSA Policy Directive #10-06 Section B p. 3 SSA Policy Directive #11-20 Section I, p.2 DHR/SSA Case Plan 4 OHP Manual (March 2011 Supplement) Section 14.10-Preparation for Independent Living Aftercare Services (p. 4)</p>

	developing a transition plan that is personalized at the direction of the child, includes specific options on housing, health insurance, education, local opportunities for mentors and continuing support services, and work force supports and employment services, includes information about the importance of designating another individual to make health care treatment decisions on behalf of the child if the child becomes unable to participate in such decisions and the child does not have, or does not want, a relative who would otherwise be authorized under State/Tribal law to make such decisions, and provides the child with the option to execute a health care power of attorney, health care proxy, or other similar document recognized under State/Tribal law, and is as detailed as the child may elect;	07.02.11.03B(10) Maryland Youth Transitional Plan (3/11 edition) Advance Directives Information Sheet SSA Policy Directive 10-13 SSA Policy Directive #11-20 Section II, p.3
1356.21(g)(5) 475(1)(E)	k. documents the steps to finalize a placement when the case plan goal is or becomes adoption or placement in another permanent home in accordance with sections 475(1)(E) and (5)(E) of the Act. When the case plan goal is adoption, at a minimum such documentation shall include child-specific recruitment efforts such as the use of Tribal, State, regional, and national adoption exchanges including electronic exchange systems to facilitate orderly and timely in-State and interstate placements;	COMAR 07.02.12.12 B (3-6) – Adoption DHR/SSA Case Plan 2, Side 13 Section II, Items 10,10a,11 & 14 DHR/SSA Case Plan 3, Side 2 DJS Treatment Service Plan §§ III.A.2 & X
475(1)(F)	L. For a child with respect to whom the permanency plan is placement with a relative and receipt of kinship guardian assistance payments, the State/Tribal agency	SSA Policy Directive #10-10: Kinship Guardianship Subsidy Program

	<p>shall include in the case plan a description of:</p> <ul style="list-style-type: none"> i. the steps that the agency has taken to determine that it is not appropriate for the child to be returned home or adopted; ii. the reasons for any separation of siblings during placement; iii. the reasons why a permanent placement with a fit and willing relative through a kinship guardianship assistance arrangement is in the child's best interests; iv. the ways in which the child meets the eligibility requirements for a kinship guardianship assistance payment; v. the efforts the State/Tribal agency has made to discuss adoption by the child's relative foster parent as a more permanent alternative to legal guardianship and, in the case of a relative foster parent who has chosen not to pursue adoption, documentation of the reasons; and vi. the efforts made by the State/Tribal agency to discuss with the child's parent or parents the kinship 	<p>SSA Policy Directive #10-21: Case Plan Documentation, Section IV –Relative Placement</p> <p>i-SSA Policy Directive #10-10: Case Plan Requirement A (p.6) SSA Policy Directive #10-21: Section 4 (p. 3)</p> <p>ii-SSA Policy Directive #10-10: Case Plan Requirement B (p.6) SSA Policy Directive #10-21: Section 4 (p. 3)</p> <p>iii-SSA Policy Directive #10-10: Case Plan Requirement C (p.6) SSA Policy Directive #10-21: Section 4 (p. 3)</p> <p>iv-SSA Policy Directive #10-10: Case Plan Requirement D (p.6)</p> <p>v.-SSA Policy Directive #10-10: Case Plan Requirement E (p.7)</p> <p>vi-SSA Policy Directive #10-10: Kinship Guardianship Subsidy Program: Case Plan Requirement F (p.7)</p>
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	<p>guardianship assistance arrangement, or the reasons why the efforts were not made.</p> <p>(See also Section 6 Guardianship Assistance Program Case Plan Requirements.)</p>	
<p>1356.21(g)(3) 475(5)(A)</p>	<p>l. includes a discussion of how the case plan is designed to achieve a safe placement for the child in the least restrictive (most family-like) setting available and in close proximity to the home of the parent(s) when the case plan goal is reunification and a discussion of how the placement is consistent with the best interests and special needs of the child;</p>	<p>COMAR 07.02.11.13 B(8),(10) Pending approval of changes Out-of-Home Placement Services Program Manual (VERSION August, 2010) §16.02: Information on Case Plan 2, #7 (p. 179) DHR Case Plan 2, Side 12, Section I.2 & .3 DHR/DJS MOA (Jan. 2010) § II. 4(a)</p> <p>DJS Treatment Service Plan Section I.2 & .3</p>
<p>475(5)(A)(i)</p>	<p>m. if the child has been placed in a foster family home or child-care institution a substantial distance from the home of the parent(s), or in a different State, sets forth the reasons why such a placement is in the best interests of the child;</p>	<p>Family Law Article § 5-525(f)(3) (PDF File) COMAR 07.02.11.13B(8)(b) & (9) (Pending approval of changes) COMAR 07.02.11.11C & .11D DHR/SSA Case Plan 2 Side 12 Section I, items 2 & 3</p> <p>DJS Treatment Service Plan § I.2</p>
<p>475(5)(A)(ii)</p>	<p>n. if the child has been placed in foster care in a State or service area outside the State in which the child's parent(s) are located, assures that an agency caseworker</p>	<p>DJS Treatment Service Plan Section I.5 & .6 COMAR 07.02.11.17 C & .17E Out-of-Home Placement</p>

	<p>on the staff of the State or Tribal agency of the State or service area in which the home of the parents of the child is located, of the State or service area in which the child has been placed, or of a private agency under contract with either such State or Tribe, visits the child in such foster home or institution no less frequently than every 6 months and submits a report on the visit to the State or Tribal agency of the State or service area where the home of the child's parent(s) is located;</p>	<p>Services Program Manual (VERSION August, 2010) Section 17.01: Out-of-State Placement Visitation (p.185) SSA Policy Directive #09-9, (p.3)</p> <p>SSA Policy Directive #10-21, Case Plan Documentation: Section V (p.4) DHR/SSA Case Plan 2, Side 13, Section II, item 13</p>
475(1)(G)	<p>o. a plan for ensuring the educational stability of the child while in foster care, including--</p> <p>i. assurances that the placement of the child in foster care takes into account the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement; and</p> <p>ii. an assurance that the State/Tribal agency has coordinated with appropriate local educational agencies (as defined under section 9101 of the Elementary and Secondary Education Act of 1965) to ensure that the child remains in the school in which the child is enrolled at the time of placement; or</p> <p>iii. if remaining in such school is not in the best interests of the child, assurances by the State/Tribal agency and the local educational agencies to provide immediate and appropriate enrollment in a new school, with all of the educational records of the child provided to</p>	<p>DHR/DJS MOA (Jan. 2010) § II.3(i) DHR/SSA Case Plan 2 Side 5 & 6 Md. Educ. Art. § 7-309(b) i-DHR/DJS MOA (Jan. 2010) §II(3)(i)(1) COMAR 07.02.11.13 B(17)(d) (Pending approval of changes) DHR/SSA Case Plan 2 Sides 5 & 6 Out of Home Placement Services Program Manual (VERSION August, 2010) §§ 2.02(6) (pp. 28-29) and 13.01 (pp. 128-129)</p> <p>ii – (See Maryland Improvement Plan, RE: Collaboration with MSDE, Goal 4,(p. 6) DHR/DJS MOA (Jan. 2010) § II. 3(i)(2) Out of Home Placement Services Manual (VERSION</p>

	the school; and	August, 2010) § 2.02(6) (pp. 28-29) SSA Policy Directive # 10-21, Case Plan Documentation: Section II – Education (p. 2) iii-DHR/DJS MOA (Jan. 2010) II(3)(i)(3) Out of Home Placement Services Manual (VERSION August, 2010) §13.01 (pp. 128-129) SSA Policy Directive # 10-21, Case Plan Documentation: Section II – Education (p. 2)
475(1)(C)	<p>p. incorporates the health and education records of the child including the most recent information available regarding:</p> <ul style="list-style-type: none"> i. the names and addresses of the child's health and educational providers; ii. the child's grade level performance; iii. the child's school record; iv. a record of the child's immunizations; v. the child's known medical problems; vi. the child's medications; and vii. any other relevant health and education information concerning the child determined to be appropriate by the State/Tribal agency. 	<p>COMAR 07.02.11.13 B(17) (Pending approval of changes)</p> <p>i-COMAR 07.02.11.13 B(17)(a) (Pending approval of changes) (Health) DHR/SSA Case Plan 2 Side 2.I (Education) DHR/SSA Case Plan2 Side 5 & Side 7</p> <p>ii-COMAR 07.02.11.13 B(17)(b) (Pending approval of changes) DHR/SSA Case Plan2 Side 6</p> <p>iii-COMAR 07.02.11.13 B(17)(c) (Pending approval of changes) DHR/SSA Case Plan2 Side 5</p> <p>iv-COMAR 07.02.11.13 B(17)(f) (Pending approval of changes) DHR/SSA Case Plan 2 Side 4 § VI</p> <p>v-COMAR 07.02.11.13 B(17)(g)</p>

		<p>(Pending approval of changes) DHR/SSA Case Plan2 Side 4 § VI vi-COMAR 07.02.11.13 B(17)(h) (Pending approval of changes) DHR/SSA Case Plan2 Side 3 § V vii-COMAR 07.02.11.13B(17)(i) (Pending approval of changes) DHR/SSA Health Passport SSA Circular Letter # 06-11 SSA Policy Directive # 10-21, Case Plan Documentation: Section I & II Education & Health (pp. 2-3) DHR/SSA Case Plan2 Side 13 DJS Treatment Service Plan Section III(C)&(D)</p>
1356.21(f)	<p>2. Case Review</p> <p>The State/Tribal agency has a case review system which meets the requirements of sections 475(5) and 475(6) of the Act and assures that:</p>	<p>Family Law Article §§ 5-544 & 5-545 (PDF File)</p> <p>COMAR 07.02.11.19</p>
475(5)(B)	<p>a. a review of each child's status is made no less frequently than once every six months either by a court or by an administrative review to:</p> <ul style="list-style-type: none"> i. determine the safety of the child, the continuing need for and appropriateness of the placement; ii. determine the extent of compliance with the case plan; iii. determine the extent of progress made toward alleviating or mitigating the causes necessitating the placement; and 	<p>Family Law Article §§ 5-544, 5-545 (PDF File) Courts & Judicial Proceedings Article §3-823 (h)(1)(i) (PDF File) COMAR 07.02.11.19A(1)&(2) DHR/DJS MOA (Jan. 2010) § II. 4(b)</p> <p>i- COMAR 07.02.11.19B(1) Family Law Article § 5-545(c)(8) (PDF File)</p>

	<p>iv. project a likely date by which the child may be returned and safely maintained at home or placed for adoption or legal guardianship; and</p>	<p>Courts & Judicial Proceedings Article §3-823 (h)(2)(i) & (v) (PDF File) DHR/DJS MOA (Jan. 2010) § II. 4(b)</p> <p>ii- COMAR 07.02.11.19B(2) Courts & Judicial Proceedings Article §3-823 (h)(2)(ii) (PDF File) DHR/DJS MOA (Jan. 2010) § II. 4(b)</p> <p>iii- COMAR 07.02.11.19B(3) Courts & Judicial Proceedings Article §3-823 (h)(2)(iii) (PDF File) DHR/DJS MOA (Jan. 2010) §II. 4(b)</p> <p>iv- COMAR 07.02.11.19C Family Law Article § 5-545(c)(8) (PDF File) Courts & Judicial Proceedings Article §3-823 (h)(2)(iv) (PDF File) DHR/DJS MOA (Jan. 2010) §II. 4(b)</p>
475(6)	<p>b. if an administrative review is conducted, the following requirements will be met:</p> <p>i. the review will be open to the participation of the parents of the child; and</p> <p>ii. the review will be conducted by a panel of appropriate persons, at least one of whom is not</p>	<p>COMAR 07.02.11.19 Out-of-Home Placement Services Program Manual (VERSION August, 2010) §19 (p.201)</p> <p>i-COMAR 07.02.11.19D Out-of-Home Placement Services Program Manual</p>

	responsible for the case management of, or delivery of services to either the child or the parents who are the subject of the review.	(VERSION August, 2010) §19.02:Administrative Panels and Reviews (p. 201) ii- COMAR 07.02.11.19F Family Law Article §5-541 Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 19.02:Administrative Panels and Reviews (p. 201)
1356.21(h) 475(5)(C)	3. Permanency Hearing a. To meet the requirements of the permanency hearing, the State/Tribe holds permanency hearings for all children under the responsibility for placement and care of the title IV-E/IV-B agency, including children for whom the State/Tribe claims Federal reimbursement for the costs of voluntary foster care maintenance payments.	COMAR 07.02.11.20 Courts & Judicial Proceedings Article §§ 3-823(b)(1) (PDF File) and 3-819.1 DHR/DJS MOA (Jan. 2010) § II.4(c) and II.6
1356.21(h) 475(5)(C)	b. The permanency hearing takes place within 12 months of the date the child is considered to have entered foster care (as defined within the meaning of 475(5)(F)) and not less frequently than every 12 months thereafter during the continuation of foster care.	Courts & Judicial Proceedings Article §3-823(b)(1)(i) & (h)(1)(i)& (ii) (PDF File) Out-of Home Placement Services Program Manual (VERSION August, 2010) Section 19.03 (pp. 201-202) COMAR 07.02.11.20C(2)&(3) Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 6.V (p.28- 29) DHR/DJS MOA (Jan. 2010) § II.6
1356.21(h)(2)	c. When a court determines that reasonable efforts to	Courts & Judicial Proceedings Article §§3-823(b)(1)(ii) (PDF)

471(a)(15)(E)(i)	return the child home are not required, a permanency hearing is held within 30 days of that determination, unless the requirements of the permanency hearing are fulfilled at the hearing in which the court determines that reasonable efforts to reunify the child and family are not required.	File) & 3-812(e)(1) COMAR 07.02.11.20 C(1)
1356.21(b)(3) 475(5)(C) 471(a)(15)(E)(i)	<p>d. For the purposes of this requirement, a permanency hearing shall determine:</p> <ul style="list-style-type: none"> i. the permanency plan for the child that includes whether, and if applicable when, the child will be returned to the parent, or placed for adoption and the State/Tribe will file a petition for termination of parental rights, or referred to legal guardianship, or (in cases where the State/Tribal agency has documented to the court a compelling reason for determining that it would not be in the best interest of the child to return home, be referred for termination of parental rights, or be placed for adoption, with a fit and willing relative, or with a legal guardian) placed in another planned permanent living arrangement; ii. in the case of a child who will not be returned to the parent, the hearing shall consider in-State and out-of-State placement options; iii. in the case of a child placed out of the State in which the home of the parent(s) of the child is located, the hearing shall determine whether the out-of-State placement continues to be appropriate and in the best interests of the child; 	<p>i-COMAR 07.02.11.20A Courts & Judicial Proceedings Article §3-823(e), (f) & (g) (PDF File)</p> <p>ii- Judicial Proceedings Article § 3-816.1 (c)(3) (PDF File) Family Law Article § 5-525(e)(4) (PDF File)</p> <p>iii- Family Law Article § 5-525(f)(1) as required by Courts (PDF File) & Judicial Proceedings Article §3-823(e)(2) (PDF File)</p>

	<p>iv. in the case of a child who has attained age 16, the services needed to assist the child to make the transition from foster care to independent living; and</p> <p>v. in any permanency hearing held with respect to the child, including any hearing regarding the transition of the child from foster care to independent living, procedural safeguards shall be applied to assure the court or administrative body conducting the hearing consults, in an age-appropriate manner, with the child regarding the proposed permanency or transition plan for the child.</p>	<p>Courts & Judicial Proceedings Article §3-823(h)(2)(i)&(v) (PDF File)</p> <p>iv-Maryland Courts & Judicial Proceedings §3-823(e)(ii) (PDF File)</p> <p>v- Courts & Judicial Proceedings Article §3-823(k) (PDF File)</p>
475(5)(C)	e. Procedural safeguards are also to be applied with respect to parental rights pertaining to the removal of the child from the home of his/her parents, to a change in the child's placement, and to any determination affecting visitation privileges of parents.	<p>COMAR 07.02.11.07C COMAR 07.02.11.05 A(2), C(2), C(6)(b), C(7)(a), C(9) & C(10) (Pending approval of changes) COMAR 07.02.11.11J (Pending approval of changes) Maryland Courts & Judicial Proceedings Article §3-815(c)(3) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Sections 4.01: Incarcerated Parents & 4.02: Parental Rights (pp. 35-36)</p>
1356.21(h)(3)	f. If the State/Tribe concludes, after considering reunification, adoption, legal guardianship, or permanent placement with a fit and willing relative, that the most appropriate permanency plan for a child is placement in	<p>Maryland Courts & Judicial Proceedings Article §3-823(f) (PDF File) Out-of-Home Placement Services Program Manual</p>

	another planned permanent living arrangement, the State/Tribe will document to the court the compelling reason for the alternate plan.	(VERSION August, 2010) Section 15.10 (pp. 171-172) SSA Circular Letter #07-07 (November 1, 2006)– Another Planned Permanent Living Arrangement (APPLA): Required Documentation, p. 4 DHR-SSA Case Plan 3, Side 2 #5
1356.21(h)(4)	g. When an administrative body, appointed or approved by the court, conducts the permanency hearing, the procedural safeguards set forth in the definition of permanency hearing will be extended by the administrative body.	NOT APPLICABLE (Only Maryland Juvenile Courts conduct Permanency Review Hearings)
475(5)(D)	<p>4. Health and Education Records</p> <p>a. A child's health and education records are reviewed and updated, and a copy of the record is supplied to the foster parent or foster care provider with whom the child is placed, at the time of each placement of the child in foster care.</p> <p>b. The child's health and education records are supplied to the child at no cost at the time the child leaves foster care if the child is leaving foster care by reason of having attained the age of majority under State/Tribe law.</p>	<p>a. Family Law Article §5-504(a)(1) COMAR 07.02.11.08(T), (V) & (W) Out-of-Home Placement Services Program Manual (March 2011 Supplement) Section 12.03: Shared Information and Documents (pp. 2-3)</p> <p>b. COMAR 07.02.11.08(Z) (Pending approval of changes) Out of Home Placement Services Program Manual (March, 2011 Supplement) Sections 12.03 (health) (pp. 2-3) Out of Home Placement Services Manual (March 2011</p>

		Supplement) 14.10: Independent Living Aftercare Services (health & education) (pp. 6-7)
1356.21(o) 475(5)(G)	<p>5. Notice</p> <p>The State/Tribe provides the foster parent(s) of a child and any pre-adoptive parent or relative providing care for the child with timely notice of and a right to be heard in any proceeding to be held with respect to the child during the time the child is in the care of such foster parent, pre-adoptive parent, or relative caregiver. Notice of and a right to be heard does not require the State/Tribe to make the caregiver a party to the proceeding.</p>	<p>Family Law Article §5-504(a)(2)(i) Court and Judicial Proceedings Article §3-823(i) (PDF File) COMAR 07.02.11.19D</p>
472(h)(1) 473(b)(1) & (b)(2)	<p>E. MEDICAL AND SOCIAL SERVICES</p> <p>1. For purposes of titles XIX and XX, any child with respect to whom foster care maintenance payments are made under this section will be deemed a dependent child as defined in section 406 of the Act (as so in effect 7/16/1996) and shall be deemed to be a recipient of aid to families with dependent children under Part A of this title (as so in effect 7/16/1996). Title XIX and XX services will be available to such child in the State in which the child resides.</p> <p>2. For the purposes of titles XIX and XX, any eligible child for whom there is a kinship guardianship assistance payment being made under section 473(d) is deemed to be a dependent child as defined in 406 of the Act and is deemed to be a recipient of AFDC under part A of title IV</p>	<p>1. COMAR 07.02.11.30F Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 4.0 VI (p.24) top of the page. State Plan Under Title XIX of the Social Security Act, Attachment 2.2-A(p.2)</p> <p>2.State Plan Under Title XIX of the Social Security Act, Attachment 2.2-A(p.2)</p> <p>Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 12.0 IV (p.39)</p>

	of the Act (as in effect 7/16/96) in the State in which such child resides.	
471(a)(14)	<p>F. SPECIFIC GOALS IN STATE/TRIBAL LAW</p> <p>1. The State/Tribal agency formulates for each fiscal year, a specific goal as to the maximum number of children (in absolute numbers or as a percentage of all children in foster care receiving assistance under a State title IV-E program) who at any given time during the fiscal year will have been in foster care for over 24 months. The specific foster care goals required under section 471(a)(14) of the Act are incorporated into State or Tribal law by statute or administrative regulation with the force of law.</p> <p>2. The State/Tribal agency will describe the steps that will be taken to achieve the specific goal established.</p>	<p>1. Maryland State Finance & Procurement Article §§ 3-1002 COMAR 07.02.11.02B (See Maryland Program Improvement Plan, Goal 2A, p.5 and Goal 7, p.8)</p> <p>Courts & Judicial Proceedings Article §3-823 (h)(3) (PDF File)</p> <p>2.(See Maryland Program Improvement Plan, Goal 2B, p.5)</p>
1356.21(b) 471(a)(15)(A)&(B)	<p>G. PREVENTIVE AND REUNIFICATION SERVICES</p> <p>1. Reasonable efforts. The State/Tribe makes reasonable efforts to maintain the family unit and prevent the unnecessary removal of a child from his/her home, as long as the child's safety is assured; to effect the safe reunification of the child and family (if temporary out-of-home placement is necessary to ensure the immediate</p>	<p>Family Law Article §§5-524 & 5-525 (e)(1-3) (PDF File) COMAR 07.02.11.10A & .14 Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 11: Reasonable Efforts (pp. 113-115)</p>

	safety of the child); and to make and finalize alternate permanency plans in a timely manner when reunification is not appropriate or possible. In determining reasonable efforts to be made with respect to a child and in making such reasonable efforts, the child's health and safety is the State's and Tribe's paramount concern.	
471(a)(15)(C)	2. If continuation of reasonable efforts as described in section 471(a)(15)(B) of the Act is determined to be inconsistent with the permanency plan for the child, reasonable efforts are made to place the child in a timely manner in accordance with the permanency plan including, if appropriate, through an interstate placement, and to complete whatever steps are necessary to finalize the permanent placement of the child.	Courts & Judicial Proceedings Article § 3-812(e)(2) Family Law Article §5-525(e)(4) (PDF File) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 15.08, (p. 163)
1356.21(b)(1)(i)&(ii)	3. Judicial determination of reasonable efforts to prevent a child's removal from the home. a. When a child is removed from his/her home, the judicial determination, as to whether reasonable efforts were made or were not required to prevent the removal, is made no later than 60 days from the date the child is removed from the home. b. If the determination concerning reasonable efforts to prevent the removal is not made as specified above, the child is not eligible under the title IV-E foster care maintenance payments program for the duration of that stay in foster care.	a. Courts & Judicial Proceedings Article § 3-816.1(b)(1) (PDF File) COMAR 07.02.11.30F(2)(a)(ii) & .30H(1) & .30H(2) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.2.b (p.5) & III.E.1 (p.19) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 11.01: Efforts to Prevent Placement (p. 113)

	(Tribes, see also section 7 for use of nunc pro tunc orders.)	b. COMAR 07.02.11.30H(3) (See Maryland Program Improvement Plan, Goal 1D, p.2) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.A.2.b Note (p.5)
1356.21(b)(2)(i)	<p>4. Judicial determination of reasonable efforts to finalize a permanency plan.</p> <p>a. The State/Tribal agency obtains a judicial determination that it has made reasonable efforts to finalize the permanency plan that is in effect (whether the plan is reunification, adoption, legal guardianship, placement with a fit and willing relative, or placement in another planned permanent living arrangement) within 12 months of the date the child is considered to have entered foster care in accordance with the definition at section 1355.20 of the regulations, and at least once every 12 months thereafter while the child is in foster care.</p> <p>(Tribes, see also section 7 for use of nunc pro tunc orders.)</p>	<p>Courts & Judicial Proceedings Article § 3-816.1(b)(2)(i)(PDF File) COMAR 07.02.11.30M Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 6.0, V (pp.28-29)</p>
1356.21(b)(2)(ii)	b. If such a judicial determination regarding reasonable efforts to finalize a permanency plan is not made, the child becomes ineligible under title IV-E from the end of the 12th month following the date the child is considered	COMAR 07.02.11.30(M)(1) Title IV-E Policy & Procedure Manual Section (VERSION August, 2010) 6.0 V. (pp. 28-

	<p>to have entered foster care or the end of the 12th month following the month in which the most recent judicial determination of reasonable efforts to finalize a permanency plan was made, and remains ineligible until such a judicial determination is made.</p> <p>(Tribes, see also section 7 for use of nunc pro tunc orders.)</p>	29)
1356.21(b)(3) 471(a)(15)(D)	5. Reasonable efforts are not required to prevent a child's removal from home or to reunify the child and family if the State/Tribal agency obtains a judicial determination that such efforts are not required because:	<p>Courts & Judicial Proceedings Article §3-812 & 3-814(a) Family Law Article §5-709(c) COMAR 07.02.11.10F COMAR 07.02.11.16A(1-4) & B Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0: III.E. 2 (p.19)</p>
1356.21(b)(3)(i) 471(a)(15)(D)	a. a court of competent jurisdiction has determined that the parent has subjected the child to aggravated circumstances (as defined in State/Tribal law, which definition may include but need not be limited to abandonment, torture, chronic abuse, and sexual abuse);	<p>Courts & Judicial Proceedings Article §3-812(b), (c) & (d) COMAR 07.02.11.16A(1) & (3)</p> <p>Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 11.02, Waiver of Reunification Services #1 (p. 114) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0: III.E.2.a (p.19)</p>

<p>1356.21(b)(3)(ii) 471(a)(15)(D)</p>	<p>b. a court of competent jurisdiction has determined that the parent has been convicted of:</p> <ul style="list-style-type: none"> i. murder (which would have been an offense under section 1111(a) of title 18, United States Code, if the offense had occurred in the special maritime or territorial jurisdiction of the United States) of another child of the parent; ii. voluntary manslaughter (which would have been an offense under section 1112(a) of title 18, United States Code, if the offense had occurred in the special maritime or territorial jurisdiction of the United States) of another child of the parent; iii. aiding or abetting, attempting, conspiring, or soliciting to commit such a murder or such a voluntary manslaughter; or iv. a felony assault that results in serious bodily injury to the child or another child of the parent; or 	<p>Criminal Law Article §14-101 Courts & Judicial Proceedings Article §3-812 (b)(2) COMAR 07.02.11.16A(2) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 11.02, Waiver of Reunification Services #2 (p. 114) Title IV-E Policy & Procedure Manual Section 4.0: III.E.2.b (p.19) i. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0: III.E.2.b.i (p.19) ii. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0: III.E.2.b.ii (p.19) iii. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0: III.E.2.b.iii (p.19) iv. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0: III.E.2.b.iii (p.19)</p>
<p>1356.21(b)(3)(iii) 471(a)(15)(D)</p>	<p>c. the parental rights of the parent with respect to a sibling have been terminated involuntarily.</p>	<p>Courts & Judicial Proceedings Article §3-812 (b)(3) COMAR 07.02.11.16A(4) Out-of-Home Placement Services Program Manual</p>

		(VERSION August, 2010) Section 11.02, Waiver of Reunification Services #3 (p. 114) Title IV-E Policy & Procedure Manual(VERSION August, 2010) Section 4.0: III.E.2.c (p.19)
1356.21(b)(4) 471(a)(15)(F)	<p>6. Concurrent planning.</p> <p>a. Reasonable efforts to finalize an alternate permanency plan may be made concurrently with reasonable efforts to reunify the child and family.</p> <p>b. Reasonable efforts to place a child for adoption or with a legal guardian, including identifying appropriate in-State and out-of-State placements, may be made concurrently with reasonable efforts to reunify the child and family.</p>	<p>Family Law Article §5-525 (c)(2) (PDF File)</p> <p>a. Family Law Article §5-525(c)&(e)-(PDF File)</p> <p>b. Family Law Article § 5-525 (e)(1)&(3), (f)(1) (PDF File)</p>
1356.21(b)(5)	<p>7. Use of the Federal Parent Locator Service.</p> <p>The State/Tribal agency may seek the services of the Federal Parent Locator Service to search for absent parents at any point in order to facilitate a permanency plan.</p>	<p>COMAR 07.02.11.05 C(3) COMAR 07.02.12.03-1 A(5)(j) & A(6) COMAR 07.07.03.04C,.05 & .06</p> <p>SSA Policy Directive #09-05 Family Law Article §5-316(e) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 4.05: Search for Absent Parents (p. 37)</p>
1356.21(i)(1)	H. TERMINATION OF PARENTAL RIGHTS	Family Law Article §5-525.1(b) (PDF File)

475(5)(E)	1. The State/Tribe will file a petition (or, if such a petition has been filed by another party, seek to be joined as a party to the petition) to terminate the parental rights of a parent(s):	
1356.21(i)(1)(i)	<p>a. whose child has been in foster care under the responsibility of the State or Tribe for 15 of the most recent 22 months. The petition must be filed by the end of the child's 15th month in foster care. In calculating when to file a petition for termination of parental rights, the State/Tribe:</p> <ul style="list-style-type: none"> i. will calculate the 15 out of the most recent 22 month period from the date the child entered foster care as defined at section 475(5)(F) of the Act; ii. will use a cumulative method of calculation when a child experiences multiple exits from and entries into foster care during the 22 month period; iii. will not include trial home visits or runaway episodes in calculating 15 months in foster care; and iv. only applies section 475(5)(E) of the Act to a child once if the State/Tribe does not file a petition because one of the exceptions applies; 	<p>Family Law Article §5-525.1(b) (PDF File) COMAR 07.02.11.16D</p> <p>i- SSA Circular Letter 99-07: Required Action, p.4</p> <p>ii- SSA Circular Letter 99-07: Required Action, p.4</p> <p>iii- Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 15.06: Reunification, 15 Month Limitation (p.157)</p> <p>iv – Out of Home Placement Services Program Manual Section 15.06: Reunification, 15 Month Limitation (p.157)</p>
1356.21(i)(1)(ii)	b. whose child has been determined by a court of competent jurisdiction to be an abandoned infant (as defined under State/Tribal law). The petition to terminate parental rights is made within 60 days of the judicial	<p>Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 19.04: Termination of Parental Rights Petition (p.202) (See Maryland Program</p>

	determination that the child is an abandoned infant; or	Improvement Plan, RE: Policy Directive Converting Months to Days, Goal 5, p.7) COMAR 07.02.11.16H
1356.21(i)(1)(iii)	c. who has been convicted of one of the felonies listed above. Under such circumstances, the petition to terminate parental rights is to be made within 60 days of a judicial determination that reasonable efforts to reunify the child and parent are not required.	Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 19.04: Termination of Parental Rights Petition (p.202) COMAR 07.02.11.16H
1356.21(i)(2)	<p>2. The State/Tribe may elect not to file or join a petition to terminate the parental rights of a parent of this section if:</p> <p>a. at the option of the State/Tribe, the child is being cared for by a relative;</p> <p>b. the State/Tribal agency has documented in the case plan (which must be available for court review) a compelling reason for determining that filing such a petition would not be in the best interests of the individual child; or</p> <p>c. the State/Tribal agency has not provided to the family, consistent with the time period in the case plan, services that the State/Tribe deems necessary for the safe return of the child to the home, when reasonable efforts to reunify the family are required.</p>	<p>Family Law Article §5-525.1(b)(3) (PDF File) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 15.06: Reunification, 15 Month Limitation (p.157)</p> <p>a. Family Law Article §5-525.1(b)(3)(i) (PDF File) COMAR 07.02.11.16D(2)</p> <p>b. Family Law Article §5-525.1(b)(3)(ii) (PDF File) COMAR 07.02.11.16D(3)</p> <p>c. Family Law Article §5-525.1(b)(3)(iii) (PDF File) COMAR 07.02.11.16D(1)</p>
1356.21(i)(3)	3. When the State/Tribe files or joins a petition to terminate parental rights, it concurrently begins to identify, recruit, process, and approve a qualified	COMAR 07.02.12.04(C)(2) Family Law Article §5-525.1(c) (PDF File)

	adoptive family for the child.	
1355.20(a) 475(5)(F)	<p>I. DATE CHILD CONSIDERED TO HAVE ENTERED FOSTER CARE</p> <p>A child will be considered to have entered foster care on the earlier of:</p> <ol style="list-style-type: none"> 1. the date of the first judicial finding that the child has been subjected to child abuse or neglect; or 2. the date that is 60 days after the date on which the child is removed from the home. 	COMAR 07.02.11.30B(2)(d) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Glossary (p.xciii)
1356.21(d) 472(a)(1)	<p>J. DOCUMENTATION OF JUDICIAL DETERMINATION</p> <p>The judicial determinations regarding contrary to the welfare, reasonable efforts to prevent removal, and reasonable efforts to finalize the permanency plan in effect, including judicial determinations that reasonable efforts are not required, are explicitly documented and made on a case-by-case basis and so stated in the court order.</p> <ol style="list-style-type: none"> 1. If the reasonable efforts and contrary to the welfare judicial determinations are not included as required in the court orders, a transcript of the court proceedings is the only other documentation accepted to verify that these required determinations have been made. 2. Neither affidavits nor nunc pro tunc orders will be accepted as verification documentation in support of reasonable efforts and contrary to the welfare judicial 	<p>Courts & Judicial Proceedings Article §§3-816.1(b) & (e) (PDF File)& 3-815(b),(d)&(e)</p> <p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, III.C and E.1 (pp. 17-19)</p> <p>1. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, III.C.2 (p.18)</p>

	<p>determinations, except as provided in 479B(c)(ii) of the Act and for Tribes. (See section 7.C. of this plan.)</p> <p>3. Court orders that reference State or Tribal law to substantiate judicial determinations are not acceptable, even if the law provides that a removal must be based on a judicial determination that remaining in the home would be contrary to the child's welfare or that removal can only be ordered after reasonable efforts have been made, except as applied to Tribes in section 7 of this plan regarding use of nunc pro tunc orders.</p> <p>(Tribes see section 7 for nunc pro tunc orders.)</p>	<p>2. Title IV-E Policy & Procedure Manual, (VERSION August, 2010) Section 4.0, III.D. & F (p.18 & 20)</p> <p>3. Title IV-E Policy & Procedure Manual, (VERSION August, 2010) Section 4.0, III.G (p. 20)</p>
1356.21(e)	<p>K. TRIAL HOME VISITS</p> <p>A trial home visit may not exceed six months in duration, unless the court orders a longer trial home visit. If a trial home visit extends beyond six months and has not been authorized by the court, or exceeds the time period the court has deemed appropriate, and the child is subsequently returned to foster care, that placement must then be considered a new placement and title IV-E eligibility must be newly established. Under these circumstances, the judicial determinations regarding contrary to the welfare and reasonable efforts to prevent removal are required.</p>	<p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Glossary (p. xcv) and Sections 2.0, I.A (p.3) & 4.0, II.C. (p. 17)</p> <p>SSA Policy Directive #07-05: Aftercare Services for Out-of-Home Placement, p.4 Out-of-Home Placement Services Program Manual (VERSION August, 2010) Sections 18.01: Definitions (p. 195) & .02: Traditional Aftercare, Local Department Responsibility, Length of Aftercare Period (p. 197)</p>

471(a)(24)	<p>L. TRAINING</p> <p>Before a child in foster care is placed with prospective foster parents, the prospective foster parents are adequately prepared with the appropriate knowledge and skills to provide for the needs of the child. As necessary, such preparation is continued after placement of the child.</p>	<p>COMAR 07.02.25.13 COMAR 07.05.02.12</p>
475(8)	<p>M. DEFINITION OF 'CHILD'</p> <p>For the purposes of the title IV-E foster care program under section 472, the term 'child' means</p> <p>i. an individual who has not attained 18 years of age; or</p> <p>ii. at the option of the title IV-E agency an individual</p> <p>a. who is in foster care under the responsibility of the title IV-E agency</p> <p>b. who has attained 18 years of age but who has not attained 19, 20, or 21 years of age (as elected and indicated by the title IV-E agency) and</p> <p>c. who meets any of the following conditions</p> <p>I. the child is completing secondary education or a program leading to an equivalent credential;</p>	<p>07.02.11.03B(10) 07.02.11.04B (Pending approval of changes) See Maryland Program Improvement Plan, Goal 8, p. 8) Out of Home Policy Manual, December 2010 Supplement Section 5,02, p. 2.</p> <p>SSA Policy Directive 10-06, p.3</p> <p>Title IV-E Policy & Procedure Manual, March 2011 Supplement, Section 4.0 "AGE", pp. 2-3</p>

	<p>II. the child is enrolled in an institution which provides post-secondary or vocational education;</p> <p>III. the child is participating in a program or activity designed to promote, or remove barriers to, employment;</p> <p>IV. the child is employed for at least 80 hours per month; or</p> <p>V. the child is incapable of doing any of the above described activities due to a medical condition, which incapability is supported by regularly updated information in the case plan of the child.</p>	
Federal Regulatory/ Statutory References	Requirement	State Regulatory, Statutory, and Policy References and Citations for Each
	SECTION 3. ADOPTION ASSISTANCE PAYMENTS	
	A. I. ELIGIBILITY – Applicable Child (Effective October 1, 2009)	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an “Applicable” Child (pp. 166-170) IV-E Policy and Procedure Manual (VERSION August, 2010) Section 11.0 (p.34)and Appendix D (1xxxi-1xxxiv)

473(e)	<p>1. Beginning in fiscal year 2010, an applicable child is:</p> <p>a. a child for whom an adoption assistance agreement is entered into under section 473 during any fiscal year described in 473(e)(1)(B) if the child attained the applicable age pursuant to that paragraph for that fiscal year before the end of that fiscal year; or</p> <p>b. a child of any age on the date on which an adoption assistance agreement is entered into on behalf of the child under section 473 if the child has been in foster care under the responsibility of the State/Tribal agency for at least 60 consecutive months and meets the requirements of paragraph 473(a)(2)(A)(ii); or</p> <p>c. a child of any age on the date on which an adoption assistance agreement is entered into on behalf of the child under this section without regard to whether the child is described in 473(e)(2)(A) if the child:</p> <p style="padding-left: 40px;">i. is a sibling of a child who is an applicable child for the fiscal year under paragraphs 473(e)(1) or (2); and</p> <p style="padding-left: 40px;">ii. is to be placed in the same adoption placement as their sibling who is an applicable child for the fiscal year; and</p> <p style="padding-left: 40px;">iii. meets the requirements of 473 (a)(2)(A)(ii).</p>	<p>Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child (pp.166-170)</p> <p>a. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (First Step, Item 1) (p. 167)</p> <p>b. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (First Step, Items 1 and 2) (p.167)</p> <p>c. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (First Step, Items 1 and 3) pp.167-168)</p> <p>c. i. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (First Step, Item 3) (p.167-168)</p> <p>c. ii. Out of Home Placement</p>
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		<p>Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (First Step, Item 3) (pp.167-168)</p> <p>c.iii. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step) (p. 168)</p>
473(c)(2)	<p>2. Adoption assistance payments may be made to parents to adopt a child with special needs. In the case of a child who is an applicable child for a fiscal year as defined in 473(e), the child shall not be considered a child with special needs unless:</p>	<p>Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08 Adoption Assistance Payments, (p.167)</p> <p>IV-E Policy and Procedure Manual (VERSION August, 2010) Section 11.0, I.A (pp. 34 – 35)</p>
473(c)(2)(A)	<p>a. the State/Tribe has determined, pursuant to established criteria, that the child cannot or should not be returned to the home of his parents; and</p>	<p>Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Second Step, first bullet) (p. 167)</p> <p>IV-E Policy and Procedure Manual (VERSION August, 2010) Section 11.I.A.1 (p.35)</p>

473(c)(2)(B)	<p>b. either:</p> <ul style="list-style-type: none"> i. the State/Tribe has determined that there exists with respect to the child a specific factor or condition (such as ethnic background, age, or membership in a minority or sibling group, or the presence of factors such as medical conditions or physical, mental, or emotional handicaps) because of which it is reasonable to conclude that the child cannot be placed with adoptive parents without providing adoption assistance under this section and medical assistance under title XIX; or ii. the child meets all medical or disability requirements of title XVI with respect to eligibility for supplemental security income benefits; and 	<p>i. Family Law Article § 5-401(c)(2) COMAR 07.02.12.15A(3) Title IV-E Adoption Assistance Agreement Section I Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Second Step, second bullet) (p.168) IV-E Policy and Procedure Manual Section 11.I.A.2 (p.35)</p> <p>ii. Title IV-E Adoption Assistance Agreement Section II (Revised 03/11) Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Second Step, third bullet), p. 168</p>
473(c)(2)(C)	<p>c. the State/Tribe has determined that, except where it would be against the best interests of the child because of such factors as the existence of significant emotional ties with prospective adoptive parents while in the care of the parents as a foster child, a reasonable, but unsuccessful, effort has been made to place the child with appropriate adoptive parents without providing adoption assistance under this section or medical assistance under</p>	<p>Family Law Article § 5-409(b) COMAR 07.02.12.15A(3) COMAR 07.02.12.15B(5)(b) Title IV-E Policy & Procedure Manual, (VERSION August, 2010) Section 11.0, I.A.3 (p.35) Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption,</p>

	title XIX.	Eligibility for an "Applicable" Child, (Second Step, fourth bullet)* (p.168)
473(a)(1)(A) 473(a)(2)(A)(ii)	<p>3. In the case of a child who is an applicable child for the fiscal year as defined in 473(e), adoption assistance payments may be made if the child has been determined by the State/Tribe pursuant to section 473(c) to be a child with special needs and:</p> <p>a. the time of initiation of adoption proceedings the child was in the care of a public or licensed private child placement agency or Tribal agency pursuant to—</p> <p style="padding-left: 40px;">i. an involuntary removal of the child from the home in accordance with a judicial determination to the effect that continuation in the home would be contrary to the welfare of the child; or</p> <p style="padding-left: 40px;">ii. a voluntary placement agreement or voluntary relinquishment; or</p> <p>b. meets all medical or disability requirements of title XVI with respect to eligibility for supplemental security income benefits; or</p> <p>c. was residing in a foster family home or child care institution with the child's minor parent, and the child's minor parent was in such foster family home or child care</p>	<p>3. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step) (p.168)</p> <p>a. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step, #1) (p.168)</p> <p>i. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step, #1) (p.168)</p> <p>ii. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step, #1) (p.168)</p> <p>b. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption,</p>

	<p>institution pursuant to—</p> <ul style="list-style-type: none"> i. an involuntary removal of the child from the home in accordance with a judicial determination to the effect that continuation in the home would be contrary to the welfare of the child; or ii. a voluntary placement agreement or voluntary relinquishment; and <p>d. has been determined by the State or Tribe, pursuant to subsection 473(c)(2), to be a child with special needs.</p>	<p>Eligibility for an “Applicable” Child, (Third Step, #2) (p.168)</p> <p>c. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an “Applicable” Child, (Third Step, #3) (p.168)</p> <p>Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 11.0, I.B.5 (p.36)</p> <p>i. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an “Applicable” Child, (Third Step, #3) (p.168)</p> <p>ii. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an “Applicable” Child, (Third Step, #3) (p.168)</p> <p>d. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an “Applicable” Child, (Third Step) (p.168)</p>
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473(a)(2)(C)(ii)	<p>4. In the case of a child who is an applicable child for the fiscal year as so defined in 473(e), the child will be treated as meeting the requirements to receive adoption assistance payments if the child:</p> <p>a. meets the requirements of 473(a)(2)(A)(ii)(II); and</p> <p>b. is determined eligible for adoption assistance payments under this part with respect to a prior adoption (or who would have been determined eligible for such payments had the Adoption and Safe Families Act of 1997 been in effect at the time that such determination would have been made; and</p> <p>c. is available for adoption because the prior adoption has been dissolved and the parental rights of the adoptive parents have been terminated or because the child's adoptive parents have died.</p>	<p>Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption (pp.166-170)</p> <p>a. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step, #3) (p.168)</p> <p>b. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step, #4) (p.168)</p> <p>c. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility for an "Applicable" Child, (Third Step, #4)(p.168) IV-E Policy and Procedure Manual (VERSION August, 2010) Section 11.I.B.6 (p.36)</p>
	A. II. ELIGIBILITY – Non-applicable Child (Currently effective, but beginning October 1, 2009, decreases based on the criteria in 473(e) until October 1, 2017, at which time this authority ends)	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child (p.169- 170)

473(a)(1)(A) 473(c)(1)	1. Adoption assistance payments may be made to parents who adopt a child with special needs. In the case of a child who is not an applicable child, as defined in 473(e), for a fiscal year, the child shall not be considered a child with special needs unless:	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable Child (p.169-170) IV-E Policy and Procedure Manual (VERSION August, 2010) Section 11.0 (p.34) and Appendix D (1xxxi-1xxxiv)
473(c)(1)(A)	a. the State/Tribe has determined the child cannot or should not be returned to the home of his or her parents; and	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable Child, A (p.169-170)
473(c)(1)(B)	b. the State/Tribe has first determined that a specific factor or condition exists with respect to the child (such as ethnic background, age, or membership in a minority or sibling group, or the presence of factors such as medical conditions or physical, mental or emotional disabilities) because of which it is reasonable to conclude that such child cannot be placed for adoption without providing adoption assistance or medical assistance under title XIX; and	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable Child, A (p.169-170) Adoption Assistance Agreement Section I
473(c)(1)(B)	c. a reasonable, but unsuccessful, effort has been made to place the child without providing assistance except where it would be against the best interests of the child due to such factors as the existence of significant	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable Child,

	emotional ties with prospective adoptive parents while in the care of such parents as a foster child.	A (p.169-170)
473(a)(2)(A) 473(a)(2)(A)(i) 473(a)(2)(A)(i)(II)	2. In the case of a child who is not an applicable child for the fiscal year as defined in 473(e), adoption assistance payments may be made if the child has been determined by the State/Tribe pursuant to section 473(c) to be a child with special needs and:	Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption (pp. 166-170)
473(a)(2)(A)(i)(I)(aa)	<p>a. was removed from the home of a relative specified in section 406(a) of the Act (as in effect on July 16, 1996) and placed in foster care in accordance with a voluntary placement agreement with respect to which Federal payments are provided under section 474 (or section 403, as in effect on July 16, 1996), or in accordance with a judicial determination to the effect that continuation in the home would be contrary to the welfare of the child; and</p> <p>i. received AFDC, in that relative's home, under the State plan approved under section 402 of the Act (as in effect 7/16/96), or would have received AFDC under such plan had application been made, in or for the month the voluntary placement agreement was entered into or court proceedings leading to the judicial determination referred to in section 473(a)(2)(A)(i) were initiated; or</p> <p>ii. had been living with a relative specified in section 406(a) of the Act within six months before the month in which a voluntary placement agreement was entered into or court proceedings leading to</p>	<p>Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.1, p.169</p> <p>Title IV-E Policy & Procedure Manual, (VERSION August, 2010) Section 4.0, I.A.1 & 2 (pp. 4 & 5) Section 11.0, I.B.3.(p. 36)</p> <p>i. COMAR 07.02.11.30F(1)(2)(b) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.C.1 (a) & (b) (p. 7)</p> <p>Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.1 (p.169)</p>

	<p>the judicial determination referred to in section 473(a)(2)(A)(i), were initiated and would have received AFDC in that relative's home under the State plan approved under section 402 of the Act for that month, if in that month the child had been living with such relative and application had been made;</p> <p>(Tribes, see also section 7 (AFDC))</p>	<p>ii. COMAR 07.02.11.30F(1) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 4.0, I.C.1(c)& 2 (p. 7) Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.1(p.169)</p>
473(a)(2)(A)(i)(I)(bb)	<p>b. meets all the requirements of title XVI of the Act with respect to eligibility for supplemental security income benefits; or</p>	<p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.B.4 (p. 36) Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.2 (p.169)</p>
473(a)(2)(A)(i)(I)(cc)	<p>c. is a child whose costs in a foster family home or child-care institution are covered by the foster care maintenance payments being made with respect to the minor parent of the child as provided in section 475(4)(B).</p>	<p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.B.5 (p. 36) Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.3 (p.170)</p>

473(a)(2)(C)(i)	<p>3. In the case of a child who is not an applicable child for the fiscal year as defined in 473(e), the child will be treated as meeting the requirements to receive adoption assistance payments if the child:</p> <p>a. meets the requirements of section 473(a)(2)(A)(i)(II); and</p> <p>b. is determined eligible for adoption assistance payments under 473 of the Act with respect to a prior adoption; and</p> <p>c. is available for adoption because the prior adoption has been dissolved and the parental rights of the adoptive parents have been terminated or because the child's adoptive parents have died; and</p> <p>d. fails to meet the requirements of section 473(a)(2)(A)(i) but will meet such requirements if the child is treated as if the child is in the same financial and other circumstances the child was in the last time the child was determined eligible for adoption assistance payments under section 473 of the Act and the prior adoption is treated as never having occurred.</p>	<p>Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child (pp. 169-170)</p> <p>a. Family Law Article § 5-403 Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.A.2 (p.35)</p> <p>b. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.B(6) (p. 36)</p> <p>Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.4 (p.170)</p> <p>c. Family Law Article § 5-408(c) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.B(6) (p. 36)</p> <p>d. Out of Home Placement Services Program Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility Non-applicable child, B.4 (p.170)</p>
	A. III. ELIGIBILITY – General	

473(a)(1)(B)	1. Adoption assistance payments are made to adoptive parents who have entered into an adoption assistance agreement (see subsection C of this plan) with the title IV-E agency.	Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility General, 1 (p.170) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.B.2 (p. 35)
11.473(a)(2)(D)	2. In determining the eligibility for adoption assistance payments of a child in a legal guardianship arrangement described in section 471(a)(28), the placement of the child with the relative guardian involved and any kinship guardianship assistance payments made on behalf of the child shall be considered never to have been made.	Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Adoption, Eligibility General, 2 (p.170)
473(a)(1)(B)(i)	B. PAYMENTS – AMOUNTS AND CONDITIONS 1. Payments will be made for non-recurring adoption expenses incurred by or on behalf of the adoptive parents in connection with the adoption of a child with special needs, directly through the State/Tribal agency or through another public or nonprofit private agency, in amounts determined through an agreement with the adoptive parents; and	Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Adoption, Types of Subsidies (p.166) One-Time Only Agreement for Adoption Subsidy
473(a)(1)(B)(ii)	2. In any case where the child meets the requirements of section 473(a)(2) of the Act, the State/Tribe may make adoption assistance payments to adoptive parents, directly through the State/Tribal agency or through another public or nonprofit private agency, in amounts so	Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Adoption, Types of Subsidies (p.166)

	determined through an adoption assistance agreement (see Section 3, item C of this plan).	
473(a)(3)	<p>3. The amount of such payment:</p> <p>a. will take into consideration the circumstances of the adopting parents and the needs of the child being adopted;</p> <p>b. may be adjusted periodically with the concurrence of the adoptive parents to reflect changing circumstances; and</p> <p>c. may not exceed the foster care maintenance payment which would have been paid during the period if the child with respect to whom the adoption assistance payment is made had been in a foster family home.</p>	<p>a. Adoption Assistance Agreement Section III (Revised 03/11)</p> <p>b. Adoption Assistance Agreement Section III (Revised 03/11)</p> <p>c. Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Adoption, Types of Subsidies, Regular Subsidy (p.166)</p>
1356.40(c)	4. In determining eligibility for adoption assistance payments, there is no income eligibility requirement (means test) for the adoptive parents.	Family Law Article §§ 5-408(b)
473(a)(4)	<p>5. Payments are terminated when the title IV-E agency determines that:</p> <p>a. the child has attained the age of 18, or such greater age as the State may elect under section 475(8)(B)(iii); or</p> <p>b. the child has attained 21 years of age, if the title IV-E agency determines that the child has a mental or physical disability which warrants the</p>	<p>a. Adoption Assistance Agreement Section IX & X (Revised 03/11)</p> <p>Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0 Title IV-E Adoption Assistance II, pp.4-5</p> <p>COMAR</p>

	<p>continuation of assistance to age 21; or</p> <p>c. the child has not attained 18 year of age, if the title IV-E agency determines that the parents are no longer legally responsible for the support of the child; or</p> <p>d. the child is no longer receiving any support from the adoptive parents.</p>	<p>07.02.12.05M(1)(Pending approval of changes) (See Maryland Program Improvement Plan, Goal 9, p. 8)</p> <p>b. Adoption Assistance Agreement Section IX, (1) (Revised 03/11)</p> <p>Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, Title IV-E Adoption Assistance II.A., pp. 4-5</p> <p>COMAR 07.02.12.05M(1) (Pending approval of changes)</p> <p>c. Adoption Assistance Agreement Section IX,(3)&(4) (Revised 03/11)</p> <p>Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, Title IV-E Adoption Assistance II.A., pp.4-5</p> <p>COMAR 07.02.12.05M(1)(c)</p> <p>d. COMAR 07.02.12.05M(1)(d) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, Title IV-E Adoption Assistance II.A., pp. 4-5</p>
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473(a)(4)	6. The adoptive parents are required to inform the State/Tribal agency of circumstances that would make them ineligible for adoption assistance payments or eligible for adoption assistance payments in a different amount.	Adoption Assistance Agreement Sections VIII & IX (Revised 03/11)
473(a)(7)	<p>7. No payment may be made to parents with respect to any applicable child for a fiscal year that:</p> <ul style="list-style-type: none"> a. would be considered a child with special needs under 473(c)(2); b. is not a citizen or resident of the United States; and c. was adopted outside of the United States or was brought into the United States for the purpose of being adopted. <p>8. A child that is not a citizen or resident of the US and was adopted outside of the US or brought into the US for the purpose of being adopted may be eligible for adoption assistance payments if the initial adoption of the child by parents is a failure and the child is subsequently placed into foster care.</p>	<p>a. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0 I.B Note (p. 35)</p> <p>b. Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0 I.B Note (p. 35)</p> <p>Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08 Eligibility General paragraph 3 (p.170)</p> <p>c. Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08: Eligibility General paragraph 3 (p. 170)</p> <p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0 I.B Note (p.35)</p> <p>8. Out of Home Placement Services Manual (VERSION August, 2010) Section 15.08:</p>

		Eligibility General, paragraph 4 (p.170) Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0 I.C (p.36)
475(3)	<p>C. ADOPTION ASSISTANCE AGREEMENT</p> <p>1. An adoption assistance agreement is a written agreement, binding on all parties, between the State/Tribal agency, other relevant agencies, and the prospective adoptive parents.</p>	<p>Adoption Assistance Agreement (Revised 03/11)</p> <p>Out of Home Placement Services Manual (VERSION August, 2010), Section 20, Glossary (p. 208)</p>
1356.40(b)	<p>2. The adoption assistance agreement meets the requirements of section 475(3) of the Act as stated below:</p>	<p>Adoption Assistance Agreement (Revised 03/11)</p> <p>Family Law Article § 5-410</p>
1356.40(b)(1)	<p>a. is signed by the adoptive parents and a representative of the State/Tribal agency and is in effect before adoption assistance payments are made under title IV-E, but no later than the finalization of the adoption;</p>	<p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, I.B.2 (p.35) Adoption Assistance Agreement, Section VI and Signature Lines (Revised 03/11)</p> <p>Family Law Article § 5-410(a)</p>
1356.40(b)(2) 475(3)	<p>b. specifies the duration of the agreement;</p>	<p>Adoption Assistance Agreement, Section IX & X (Revised 03/11) Family Law Article § 5-410(c)</p>

1356.40(b)(3)	c. specifies the amount of the adoption assistance payments (if any) and the nature and amount of any other payments, services and assistance to be provided (including non-recurring adoption expenses in agreements for expenditures incurred by the parents);	Adoption Assistance Agreement, Section III & IV(Revised 03/11) Agreement for One Time Only Subsidy, Sections II & III Family Law Article § 5-410(c)(3)
473(b)	d. specifies the child's eligibility for title XIX and title XX;	Adoption Assistance Agreement, Sections III & IV (Revised 03/11)
475(3)(B)	e. specifies that the agreement remains in effect regardless of the State of residence of the adoptive parents;	Adoption Assistance Agreement, Section VII(Revised 03/11)
475(3)	f. contains provisions for the protection of the interests of the child in case the adoptive parents and child should move to another State while the agreement is in effect; and	Adoption Assistance Agreement, Section VII(Revised 03/11)
1356.40(d)	g. if a needed service specified in the agreement is not available in the new State or service area of residence, the State/Tribe making the original adoption assistance payment remains financially responsible for providing the specified service(s).	MD does not provide services
473(b)(1-4)	D. MEDICAID AND SOCIAL SERVICES 1. For the purposes of titles XIX and XX, any eligible	State Plan Under Title XIX of the Social Security Act, Attachment 2.2-A (pp. 2 &14)

	child for whom there is an adoption assistance agreement in effect under section 473(a)(2) (whether or not adoption assistance payments are being made) is deemed to be a dependent child as defined in 406 of the Act and is deemed to be a recipient of AFDC under part A of title IV of the Act (as in effect 7/16/96) in the State in which such child resides. Any child of such eligible child will be eligible for such services.	Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 11.0, IV, (p.37)
471(a)(21)(A)&(B)	2. The State/Tribe will provide health insurance coverage (through one or more State/Tribal medical assistance programs), with the same type and kind of benefits as those which would be provided for children by the State/Tribe under title XIX, or a comparable medical plan, for any child who has been determined to be a child with special needs, for whom there is in effect an adoption assistance agreement between the State/Tribe and an adoptive parent or parents, and who the State/Tribe has determined cannot be placed with an adoptive parent or parents without medical assistance due to special needs for medical, mental health or rehabilitative care.	State Plan Under Title XIX of the Social Security Act, Attachment 2.2-A(pp. 2 &14)
471(a)(21)(C)&(D)	3. In the event that the State/Tribe provides such coverage through a State/Tribe medical assistance program other than the program under title XIX, and the State/Tribe exceeds its funding for services under such other program, any such child is deemed to be receiving aid or assistance under the State/Tribe plan under this part for purposes of section 1902(a)(10)(a)(i)(1); and in determining cost-sharing requirements, the State/Tribe will take into consideration the circumstances of the adopting parent or parents and the needs of the child	N/A MD only provides coverage through XIX Medicare

	being adopted to the extent coverage is provided through a State/Tribal medical assistance program, consistent with the rules under such program.	
473A(b)	<p>E. ELIGIBILITY FOR ADOPTION INCENTIVE FUNDING</p> <p>States are eligible for adoption incentive funds in FY's 2008 through 2012, if:</p> <p>1.a. the number of foster child adoptions in the State during the fiscal year exceeds the number of foster child adoptions for the State in fiscal year 2007; or</p> <p>b. the number of older child adoptions in the State during the fiscal year exceeds the base number of older child adoptions for the State for the fiscal year; or</p> <p>c. the State's foster child adoption rate for the fiscal year exceeds the highest ever foster child adoption rate determined for the State; and</p> <p>2. the State is in compliance with the data requirements in section 473A(c) of the Act; and</p> <p>3. the State provides health insurance coverage to any child with special needs (as determined under section 473(c)) for whom there is in effect an adoption assistance agreement.</p>	<p>DHR Memo dated 05/05/2010 Collection of Data Establish Eligibility for Federal IV-E Adoption Incentive Funds</p> <p>3.State Plan Under Title XIX of the Social Security Act, Supplement 8b to Attachment 2.6-A, (p.4); Supplement 8a to Attachment 2.6-A (p.5) and Attachment 2.2-A(p.14</p>
471(a)(33)	F. ADOPTION TAX CREDIT	SSA Policy Directive 10-26

	<p>The State/Tribe informs every individual who is adopting or whom the State or Tribe is made aware is considering adopting, a child who is in foster care under the responsibility of the State or Tribe of the potential eligibility for a Federal tax credit under section 23 of the Internal Revenue Code of 1986</p>	
475(8)	<p>G. DEFINITION OF 'CHILD'</p> <p>For the purposes of the title IV-E adoption assistance program under section 473, the term 'child' means</p> <p>i. an individual who has not attained 18 years of age; or</p> <p>ii. at the option of the title IV-E agency an individual</p> <p style="padding-left: 40px;">a. with respect to whom an adoption assistance agreement is in effect under section 473 if the individual had attained age 16 before the adoption assistance agreement became effective and</p> <p style="padding-left: 40px;">b. who meets any of the following conditions:</p> <p style="padding-left: 80px;">I. the child is completing secondary education or a program leading to an equivalent credential;</p> <p style="padding-left: 80px;">II. the child is enrolled in an institution</p>	<p>i.COMAR 07.02.12.05M(1)(a) (Pending approval of changes) (Revised draft 03/11)</p> <p>a. COMAR 07.02.12.05M(1)(a)(ii) (Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0,II.B Title IV-E Adoption Assistance, p.5</p> <p>b. COMAR 07.02.12.05M(1)(a)(ii) (Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure</p>

	<p>which provides post-secondary or vocational education;</p> <p>III. the child is participating in a program or activity designed to promote, or remove barriers to, employment;</p> <p>IV. the child is employed for at least 80 hours per month; or</p> <p>V. the child is incapable of doing any of the above described activities due to a medical condition.</p>	<p>Manual, December 2010 Supplement, Section 11.0, II.B Title IV-E Adoption Assistance, p.5</p> <p>I. COMAR 07.02.12.05M(1)(a)(ii) (Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0,II.B.1 Title IV-E Adoption Assistance., p.5</p> <p>II. COMAR 07.02.12.05M(1)(a)(ii) (Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, II,B.2 Title IV-E Adoption Assistance., p.5</p> <p>III. COMAR 07.02.12.05M(1)(a)(ii) (Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, II,B.3, Title IV-E Adoption Assistance, p.5</p> <p>IV. COMAR 07.02.12.05M(1)(a)(ii)</p>
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		<p>(Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, II.B.4, Title IV-E Adoption Assistance, p.5</p> <p>V. COMAR 07.02.12.05M(1)(a)(ii) (Pending approval of changes) (Revised draft 03/11) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 11.0, II,B.5, Title IV-E Adoption Assistance, p.5</p>
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Federal Regulatory/ Statutory References	Requirement	State Regulatory, Statutory, and Policy References and Citations for Each
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	SECTION 4. GENERAL PROGRAM REQUIREMENTS	
471(a)(10)	<p>A. STANDARDS FOR FOSTER FAMILY HOMES AND CHILD CARE INSTITUTIONS</p> <p>The agency has established or designated a State/Tribal authority(ies) which is responsible for establishing and maintaining standards for foster family homes and child care institutions which are reasonably in accord with recommended standards of national organizations concerned with standards for such institutions or homes, including standards related to admission policies, safety, sanitation, and protection of civil rights. The standards so established are applied by the State to any foster family home or child-care institution receiving funds under titles IV-E or IV-B. The State/Tribal agency has provided that waivers of such standards may be made only on a case-by-case basis for non-safety standards (as determined by the State/Tribe) in relative foster family homes for specific children in care.</p> <p>(Tribes, see section 7)</p>	<p>Family Law Article §§ 5-506 and 5-507 Human Services Article §§ 8-801 & 8-807 (Child Care Institutions)</p> <p>COMAR 07.02.25.05 COMAR 07.05.02.03 COMAR 07.05.01.03</p> <p>Waivers: COMAR 14.31.05.12C&D – Child Care Residential Facilities COMAR 07.02.25.05 E(6) - Foster family home (See Maryland Program Improvement Plan, Goal 6, p.7)</p>
1355.20(a) 472(c)(1)	<p>1. Foster family home means, for the purpose of title IV-E eligibility, the home of an individual or family licensed or approved as meeting the standards established by the State licensing or approval authority(ies) (or with respect to foster family homes on or near Indian reservations, by the tribal licensing or approval authority(ies)), that provides 24-hour out-of-</p>	<p>COMAR 07.02.11.01 COMAR 07.02.11.11B (See Maryland Program Improvement Plan, Goal 1E, p.3) Family Law Article §§5-501(g),(h) & (i) & 5-526(c)</p>

	<p>home care for children. The term may include group homes, agency-operated boarding homes or other facilities licensed or approved for the purpose of providing foster care by the State/Tribal agency responsible for approval or licensing of such facilities. Foster family homes that are approved must be held to the same standards as foster family homes that are licensed. Anything less than full licensure or approval is insufficient for meeting title IV-E eligibility requirements.</p> <p>(Tribes, see also section 7)</p>	<p>There are currently no agency-operated boarding homes in Maryland</p> <p>COMAR 07.02.11.30N (1-3) (See Maryland Program Improvement Plan, Goal 1F, p.3)</p>
<p>1355.20(a)(2) 472(c)(2)</p>	<p>2. Child care institution means a private child care institution, or a public child care institution which accommodates no more than 25 children, and is licensed by the State or Tribe in which it is situated or has been approved by the agency of such State or Tribal licensing authority (with respect to child care institutions on or near Indian reservations) responsible for licensing or approval of institutions of this type as meeting the standards established for such licensing, except, in the case of a child who has attained 18 years of age, the term includes a supervised independent living setting in which the individual is living independently.</p> <p>This definition must not include detention facilities, forestry camps, training schools, or any other facility operated primarily for the detention of children who are</p>	<p>COMAR 07.02.11.30N(4) (Pending approval of changes) (See Maryland Program Improvement Plan, Goal 10, p. 9) Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 5.0,I.A.8 IV-E Reimbursability Determination, pp..3-4</p> <p>Family Law Article §5-509 DHR/DJS MOA (Jan. 2010) (p.2) State does not have any state-owned child care institutions.</p> <p>Title IV-E Policy & Procedure Manual (VERSION August, 2010) Section 5.0, I. B (pp. 24</p>

	<p>determined to be delinquent.</p> <p>(Tribes, see also section 7 for requirements related to 471(a)(10).)</p>	& 25)
1356.21(m)(1)&(2) 471(a)(11)	<p>B. REVIEW OF PAYMENTS AND LICENSING STANDARDS</p> <p>The agency reviews at reasonable, specific, time-limited periods established by the State/Tribe:</p> <ol style="list-style-type: none"> 1. the amount of the payment made for foster care maintenance and adoption assistance to assure their continued appropriateness; and 2. the licensing or approval standards for child care institutions and foster family homes. 	<p>Executive Order 01.01.2003.20 pp. 1, 3, 5 (regulatory review schedule)</p> <p>1. DJS Directive on Foster Home Rate Review dated 12/15/2009, DHR Directive for IV-E Maintenance dated 12/21/2009 COMAR 14.31.04.04A COMAR 14.31.04.10 COMAR 07.02.11.31,.32,.34 and 39</p> <p>2. Executive Order 01.01.2003.20 pp. 1, 3, 5 (regulatory review schedule)</p>
471(a)(12)	<p>C. FAIR HEARINGS</p> <p>The State/Tribal agency has a system for granting an opportunity for a fair hearing (before the State/Tribal agency) to any individual whose claim for benefits under this plan is denied or not acted upon with reasonable promptness.</p>	COMAR 07.01.04.03 & .04
471(a)(13)	<p>D. INDEPENDENT AUDIT</p> <p>The State/Tribal Agency will arrange for a periodic and independently conducted audit, no less frequently than</p>	<p>COMAR 14.31.05.04B(6) State Government Article §2-1220(a)(1) & (2) DHR/DJS MOA (Jan. 2010) Section III.6 (pp. 9-10)</p>

	once every three years, of the titles IV-E and IV-B programs.	
471(a)(9)	<p>E. CHILD ABUSE AND NEGLECT</p> <p>The State/Tribal agency will report to an appropriate agency or official known or suspected instances of physical or mental injury, sexual abuse or exploitation, or negligent treatment or maltreatment of a child receiving aid under titles IV-B or IV-E under circumstances that indicate that the child's health or welfare is threatened.</p>	<p>Family Law Article §§ 5-701(b),(r),(s),(x) (PDF File), 5-704, 5-705 & 5-705.1 COMAR 07.02.07.04 COMAR 07.02.11.23 COMAR 14.31.05.06D DHR/DJS MOA (Jan. 2010) Section II.9 (p. 8)</p>
471(a)(25)&(26)	<p>F. TIMELY INTERSTATE PLACEMENT OF CHILDREN</p> <p>1. The State/Tribe shall have in effect procedures for the orderly and timely interstate placement of children which provides that:</p> <p>a. within 60 days after the State/Tribe receives from another State or Tribe a request to conduct a study of a home environment for purposes of assessing the safety and suitability of placing a child in the home, the State or Tribe shall, directly or by contract:</p> <p>i. conduct and complete the study; and</p> <p>ii. return to the other State or Tribe a report on the results of the study which shall address the extent to which placement in the home would meet the needs of</p>	<p>SSA Memo on Safe and Timely Placement of Foster Children Act of 2006 dated February 16, 2007 (SSA Memo) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 9.02 (p. 91)</p> <p>a. Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 9.02 " Timeframes to Process ICPC Requests", #1, (p.91)</p> <p>COMAR 07.02.25 & COMAR 07.02.12.10E (See Maryland Program Improvement Plan, Goal 2C, pp. 5-6)</p>

	<p>the child;</p> <p>b. the State or Tribe is not required to complete within the applicable time period the parts of the home study involving the education and training of the prospective foster or adoptive parents;</p> <p>c. the State or Tribe shall treat any such report that is received from another State or an Indian tribe (or from a private agency under contract with another State/Tribe) as meeting any requirements imposed by the State or Tribe for the completion of a home study before placing a child in the home, unless, within 14 days after receipt of the report, the State or Tribe determines, based on grounds that are specific to the content of the report, that making a decision in reliance on the report would be contrary to the welfare of the child; and</p> <p>d. the State or Tribe shall not impose any restriction on the ability of an agency administering, or supervising the administration of, a State or Tribal program operated under a plan approved under this part to contract with a private agency for the conduct of such a home study.</p>	<p>SSA Memo p.3, bullet 3</p> <p>i-SSA Memo p. 2</p> <p>ii-SSA Memo p. 2</p> <p>b. SSA Memo p. 1 & 2</p> <p>c. SSA Memo p. 3, bullet 4</p> <p>d. SSA Memo p.3, bullet 3</p>
471(a)(18)(A)&(B)	<p>G. REMOVAL OF BARRIERS TO INTERETHNIC ADOPTION</p> <p>1. A State/Tribe or any other entity in the State/Tribe that receives funds from the Federal Government and is</p>	<p>COMAR 07.01.03.03 & .04</p> <p>Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 9.06 (p. 102-103)</p>

1355.38(a)(2)	<p>involved in adoption or foster care placements may not:</p> <ul style="list-style-type: none"> a. deny to any person the opportunity to become an adoptive or foster parent, on the basis of race, color, or national origin of the person, or of the child involved; or b. delay or deny the placement of a child for adoption or into foster care, on the basis of race, color, or national origin of the adoptive or foster parent or the child involved; and c. maintain any statute, regulation, policy, procedure or practice that, on its face, is a violation as defined in sections 471(a)(18)(A) and (B). 	<ul style="list-style-type: none"> a. COMAR 07.02.12.09A b. COMAR 07.02.12.12A Family Law Article §5-350(b)(2) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 9.06: IEPA, 2 (p. 103) c. Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 9.06: MEPA & IEPA (p. 102)
1355.38(a)(5)	2. Compliance with the Indian Child Welfare Act of 1978 (Pub.L.95-608) does not constitute a violation of section 471(a)(18).	COMAR 07.02.12.06C(3)(g) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 9.01: Indian Child Welfare Act (pp. 84-89) SSA Circular Letter #08-08: Providing Services to Native American Children
471(a)(19)	<p>H. KINSHIP CARE</p> <p>1. The State/Tribe considers giving preference to an adult relative over a non-related caregiver when determining a placement for a child, provided that the relative caregiver meets all relevant State/Tribal child</p>	<p>COMAR 07.02.09.03A& C(2) (See Maryland Program Improvement Plan, Goal 3A, p. 6)</p> <p>COMAR 07.02.11.11A & B Family Law Article §5-525 (f)(2)</p>

	protection standards.	Courts and Judicial Proceedings Article §§3-823(e)(1)(i) (PDF File) & 3-819(b)(2)
471(a)(29)	<p>2. Within thirty days after the removal of a child from the custody of the parent or parents of the child, the State/Tribal agency shall exercise due diligence to identify and provide notice to all adult grandparents and other adult relatives of the child (including any other adult relatives suggested by the parents), subject to exceptions due to family violence, that:</p> <p>a. specifies that the child has been or is being removed from the custody of the parent or parents of the child;</p> <p>b. explains the options the relative has under Federal, State, and local law or Tribal law to participate in the care and placement of the child, including any options that may be lost by failing to respond to the notice;</p> <p>c. describes the requirements under paragraph 471(a)(10) to become a foster family home and the additional services and supports that are available for the children placed in such a home; and</p> <p>d. if the State/Tribe has elected to operate a kinship guardianship assistance program, describes how the relative guardian of the child may subsequently enter into an agreement with the State or Tribe under 473(d) to receive the payments.</p>	<p>COMAR 07.02.11.05C(3) (See Maryland Program Improvement Plan, Goal 1G, p.4) Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 10, Placing Child in Kinship Home, #1, (pg. 106) May 29, 2010 Relative Letter of Notification and Sample Letter to Local Departments of Social Services</p> <p>a. May 29, 2010 Relative Letter of Notification and Sample Letter to Local Departments of Social Services Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 10, Placing Child in Kinship Home, #1 (p. 106)</p> <p>b. May 29, 2010 Relative Letter of Notification and Sample Letter to Local Departments of Social Services Out-of-Home Placement Services Program Manual (VERSION August, 2010)</p>

	<p>3. The legal guardianship means a judicially created relationship between the child and relative which is intended to be permanent and self-sustaining as evidenced by the transfer to the relative of the following parental rights with respect to the child:</p> <ul style="list-style-type: none"> a. protection; b. education; c. care and control of the person; d. custody of the person; and e. decision making. 	<p>Section 10, Placing Child in Kinship Home, #1 (p. 106) COMAR 07.02.11.05C (3)(b)(i)&(ii) Pending approval of changes</p> <p>c. Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 10, Placing Child in Kinship Home, #1 (p. 106) COMAR 07.02.11.05C (3)(b)(iii)&(iv) Pending approval of changes May 29, 2010 Relative Letter of Notification and Sample Letter to Local Departments of Social Services: Foster Family Fact Sheet</p> <p>d. SSA Policy Directive #10-10: Kinship Guardianship Subsidy Program pp. 5 & 6: Kinship Subsidy Requirements Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 10, Placing Child in Kinship Home, #1 (p. 106)</p> <p>3. SSA Policy Directive #10-10 p.3: Definition of Guardianship</p>
471(a)(31)	I. SIBLING PLACEMENT	Out-of-Home Placement Services Program Manual (VERSION August, 2010)

	<p>The State/Tribe shall make reasonable efforts to:</p> <ol style="list-style-type: none"> 1. place siblings removed from their home in the same foster care, kinship guardianship, or adoptive placement, unless the State documents that such a joint placement would be contrary to the safety or well-being of any of the siblings; and 2. in the case of siblings removed from their home who are not so jointly placed, to provide for frequent visitation or other ongoing interaction between the siblings, unless that State/Tribe documents that frequent visitation or other ongoing interaction would be contrary to the safety or well-being of any of the siblings. 	<p>Section 02.02: Caseworker Responsibilities to Child (pp. 27-28) SSA Circular Letter #08-24: Sibling Placement and Visitation</p> <ol style="list-style-type: none"> 1. Out-of-Home Placement Services Program Manual (VERSION August, 2010) Sections 07.02: Appropriate Placement, Sibling Placement (p.48) & 17.03: Sibling Visitation (pp. 191-193) Family Law Article §5-525.2(a) Case plan 2 Side 14, Item 3, Section IV COMAR 07.02.11.11F, G and H (See Maryland Program Improvement Plan, Goal 1H, p.4) 2. Out-of-Home Placement Services Program Manual (VERSION August, 2010) Section 17.03: Sibling Visitation (p. 191) Family Law Article §5-525.2(b) Case plan 2 Side 14, Item 3, Section IV
471(a)(20)(A)	<p>J. SAFETY REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Safety requirements for foster care, and adoptive home providers. <ol style="list-style-type: none"> a. The State/Tribe provides procedures for criminal records checks (including finger-print-based checks of 	<ol style="list-style-type: none"> 1. COMAR 07.02.25.05E SSA Policy Directive #10-20 <ol style="list-style-type: none"> a. Family Law Article §5-561(b)(8) & (c)(1) COMAR 07.02.12.10F

	national crime information databases (as defined in section 534(e)(3)(a) of title 28, United States Code) for any prospective foster and adoptive parent before the parent may be finally approved for placement of a child regardless of whether foster care maintenance payments or adoption assistance payments are to be made on behalf of the child.	COMAR 07.02.25.05E(1) COMAR 07.02.25.10D COMAR 07.02.25.11A
1356.30(b) 471(a)(20)(A)(i)	<p>b. The State/Tribe does not approve or license any prospective foster or adoptive parent, nor does the State/Tribe claim FFP for any foster care maintenance or adoption assistance payment made on behalf of a child placed in a foster home operated under the auspices of a child placing agency or on behalf of a child placed in an adoptive home through a private adoption agency, if the State/Tribe finds that, in any case involving a child on whose behalf such payments are to be made in which a criminal records check conducted in accordance with paragraph (a) of this section, a court of competent jurisdiction has determined that the prospective foster or adoptive parent has been convicted of a felony involving:</p> <ul style="list-style-type: none"> i. child abuse or neglect; ii. spousal abuse; iii. a crime against a child or children (including child pornography); or iv. a crime involving violence, including rape, sexual assault, or homicide, but not including other physical assault or battery. 	<p>SSA Policy Directive 10-20, Criminal and Protective Services Background Checks (2)(a)</p> <p>Family Law Article §5-561(b)(8) & (c)(1) COMAR 07.02.12.10F COMAR 07.02.25.05E(2)(a) COMAR 07.05.02.13A(3)(b) & (c) COMAR 07.05.03.10D6(a)</p> <p>Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 7.0 I.J.1 (p. 30)</p>

<p>1356.30(c) 471(a)(20)(A)(ii)</p>	<p>c. The State/Tribe does not approve or license any prospective foster or adoptive parent, nor claim FFP for any foster care maintenance or adoption assistance payment made on behalf of a child placed in a foster family home operated under the auspices of a child placing agency or on behalf of a child placed in an adoptive home through a private adoption agency, if the State/Tribe finds, in any case involving a child on whose behalf such payments are to be made in which a criminal records check conducted in accordance with paragraph (a) of this section, that a court of competent jurisdiction has determined that the prospective foster or adoptive parent has, within the last five years, been convicted of a felony involving:</p> <ul style="list-style-type: none"> i. physical assault; ii. battery; or iii. a drug-related offense. 	<p>SSA Policy Directive 10-20, Criminal and Protective Services Background Checks (2)(b)</p> <p>COMAR 07.02.25.05E (Pending approval of changes) COMAR 07.02.25.05E (2)(b) (Pending approval of changes) COMAR 07.05.02.13A(3)(d) COMAR 07.05.03.10D(6)(c) Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 7.0 I.J.2 (p. 31)</p>
<p>1356.30(f)</p>	<p>d. In order for a child to be eligible for title IV-E funding, the licensing file for a child care institution must contain documentation which verifies that safety considerations with respect to the staff of the institution have been addressed.</p>	<p>COMAR 14.31.06.05A(4). D(7) & E(1)(e)&(f) Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 7.0 I.J 3(p. 31)</p>
<p>471(a)(20)(B)</p>	<p>e. The State/Tribe shall check any child abuse and neglect registry for information on any prospective foster or adoptive parent and on any other adult living in the home of such a prospective parent for such information, before the prospective foster or adoptive</p>	<p>i- COMAR 07.02.12.10G (Adoptive Home) COMAR 07.02.25.05E (Foster</p>

	<p>parent may be finally approved for placement of a child, regardless of whether foster care maintenance payments or adoption assistance payments are to be made on behalf of the child:</p> <ul style="list-style-type: none"> i. the State/Tribe shall check any child abuse and neglect registry it maintains for such information; ii. the State/Tribe shall request any other State/Tribe in which any such prospective parent or other adult has resided in the preceding 5 years, to check any child abuse and neglect registry maintained by such other State or Tribe for such information; and iii. the State/Tribe shall comply with any such request to check its child abuse and neglect registry that is received from another State or Tribe. 	<p>parents) COMAR 07.02.25.10D (Legal Risk Adoptive Home) COMAR 07.02.25.11A COMAR 14.31.06.05E(1)(f) (Restricted Foster Homes) DHR/DJS Interagency MOA for Maryland CHESIE Information Sharing</p> <p>ii- SSA Policy Directive 10-20, Criminal and Protective Services Background Checks (4), p.3 COMAR 07.02.25.05E (Pending approval of changes iii-SSA Policy Directive 10 Responding to CPS Background Checks: In State and Out of State Requests</p>
471(a)(23)(A)&(B)	<p>K. INTERJURISDICTIONAL ADOPTIONS</p> <p>The State/Tribe will not:</p> <ul style="list-style-type: none"> 1. deny or delay the placement of a child for adoption when an approved family is available outside of the jurisdiction with responsibility for handling the case of the child; or 2. fail to grant an opportunity for a fair hearing, as described in section 471(a)(12), to an individual whose allegation of a violation of part (1) of this subsection is denied by the State/Tribe or not acted upon by the 	<p>1. Out-of-Home Placement Services Manual (VERSION August, 2010) Section 15.08 "Implementing the Plan", p.163</p> <p>2. COMAR 07.01.04.03A(2) &(3) COMAR 07.01.04.07A</p>

	State/Tribe with reasonable promptness.	
471(a)(22)	<p>L. QUALITY STANDARDS</p> <p>1. The State/Tribe has developed and implemented standards to ensure that children in foster care placements in public or private agencies are provided quality services that protect the safety and health of the children.</p>	<p>Family Law Article §5-506(a) & (b)</p> <p>COMAR 07.02.25-All regs COMAR 07.05.02-All regs</p>
471(a)(24)	<p>2. The State/Tribe will ensure that prospective foster parents are adequately trained with the appropriate knowledge and skills to provide for the needs of the child and that such preparation will be continued after the placement.</p>	COMAR 07.02.25.13
471(a)(30)	<p>M. COMPULSORY SCHOOL ATTENDANCE</p> <p>The State/Tribal agency has a system for assuring that each child who has attained the minimum age for compulsory school attendance under State/Tribal law and with respect to whom there is eligibility for a payment under the plan is a full-time elementary or secondary school student or has completed secondary school, and for purposes of this paragraph, the term 'elementary or secondary school student' means, with respect to a child, that the child is--</p> <p>1. enrolled (or in the process of enrolling) in an institution which provides elementary or secondary education, as determined under the law of the State or other jurisdiction in which the institution is located;</p>	<p>COMAR 07.02.11.12 Out-of-Home Placement Services Manual (VERSION August, 2010) Section 13.01: School Enrollment Process, #8, (pp. 128-129) DHR Case Plan 2, Side 5 "What Education Services is the Child Receiving"</p> <p>1. COMAR 07.02.11.12B, C, E & I</p> <p>2. Not applicable; children in</p>

	<p>2. instructed in elementary or secondary education at home in accordance with a home school law of the State or other jurisdiction in which the home is located;</p> <p>3. in an independent study elementary or secondary education program in accordance with the law of the State or other jurisdiction in which the program is located, which is administered by the local school or school district; or</p> <p>4. incapable of attending school on a full-time basis due to the medical condition of the child, which incapability is supported by regularly updated information in the case plan of the child.</p>	<p>care are not permitted to be home schooled (see COMAR 07.02.11.12I and Out-of-Home Placement Services Manual (VERSION August, 2010) Section 13.01: "Home schooling", p.130</p> <p>3. Out-of-Home Placement Services Manual (VERSION August, 2010) Section 13.01</p> <p>4. COMAR 13A.03.05.03A COMAR 07.02.11.12I SSA Policy Directive # 10-21 Section II paragraph 4. DHR Case Plan 2, Side 5 "What Education Services is the Child Receiving"</p>
471(a)(27)	<p>N. VERIFICATION OF CITIZENSHIP OR IMMIGRATION STATUS</p> <p>1. The State/Tribe will have in effect procedures for verifying the citizenship or immigration status of any child in foster care under the responsibility of the State/Tribe under title IV-E or part B, and without regard to whether foster care maintenance payments are made under section 472 on behalf of the child.</p>	<p>TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 4.0 I.C. "US Citizenship" (pp. 14 &15)</p>
472(a)(4)	<p>2. For the purposes of meeting the requirements of the section 401(a) of the Personal Responsibility and Work</p>	<p>Title IV-E Policy and Procedure Manual (VERSION August, 2010) Section 4.0 I.C. (p. 14 -15);</p>

	<p>Opportunity Reconciliation Act of 1996 (PRWORA), children must meet the definition of "qualified alien" (as defined in section 431(a) of PRWORA) to be eligible for Federal foster care maintenance or adoption assistance (except that children receiving adoption assistance pursuant to agreements signed before August 22, 1996 may continue to receive such assistance).</p>	<p>Section 11.0.I.B.(1) (p.35)</p>
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Federal Regulatory/ Statutory References	Requirement	State Regulatory, Statutory, and Policy References and Citations for Each
	SECTION 5. GENERAL PROVISIONS	
471(a)(5)	<p>A. PERSONNEL ADMINISTRATION</p> <p>1. The State/Tribal agency and the local agencies administering the title IV-E program have established and will maintain methods of personnel administration in conformity with standards for a Merit System of Personnel Administration, prescribed in title 5 CFR 900 by the U.S. Office of Personnel Management pursuant to section 208 of the Intergovernmental Personnel Act of 1970, as amended.</p> <p>2. The State/Tribal agency is implementing an affirmative action plan to assure equal employment opportunity in all aspects of personnel administration as</p>	<p>State Government Article, §15-506 COMAR 17.04.05.01A(1) Executive Order 01.01.2007.16 State Ethics Commission Opinion 80-2</p> <p>2. COMAR 17.04.08.03 State Personnel & Pensions Article, § 5-202 Memorandum of Understanding between State of Maryland and AFSCME, AFL-CIO dated January 9, 2008, Section 3, (p. 2-3) (Equal</p>

	specified in title 5 CFR 900. The plan provides for specific action steps and timetables to assure such equal opportunity, and is available for review upon request.	Employment/Affirmative Action/ADA)
471(a)(8)	<p>B. SAFEGUARDING INFORMATION</p> <p>1. Subject to section 471(c), the State/Tribal agency has safeguards restricting use of or disclosure of information concerning individuals assisted under this plan to purposes directly connected with:</p>	Human Services Article §§ 1-201 and 1-202 COMAR 07.01.07.04 COMAR 07.02.07.19
471(a)(8)(A)	a. the administration of the title IV-E plan or any of the plans or programs under Parts A, B or D of title IV or under titles I, V, X, XIV, XVI (as in effect in Puerto Rico, Guam, and the Virgin Islands), XIX or XX, or the supplemental security income program under title XVI; and	Human Services Article § 1-201 COMAR 07.01.07.04 COMAR 07.02.07.19
471(a)(8)(B)	b. any investigation, prosecution, or criminal or civil proceeding conducted in connection with the administration of any such plan or program; and	Human Services Article § 1-201(b)(2) Human Services Article § 1-202 (b)(1)&(2), (c)(1)(i) COMAR 07.02.07.19 B(1)&(2), C(1) & H COMAR 07.01.07.04 B(1)(a) & (b)(ii)
471(a)(8)(C)	c. the administration of any other Federal or federally assisted program which provides assistance (in-cash or in-kind) or services directly to individuals on the basis of need; and	Human Services Article § 1-201(b)(2) Human Services Article § 1-202 (c)(1)(ii)
471(a)(8)(D)	d. any audit or similar activity conducted in connection	Human Services Article § 1-201(b)(2)

	with the administration of any such plan or program by any governmental agency authorized by law to conduct such audit or activity; and	Human Services Article § 1-202 (c)(1)(iii) COMAR 07.01.07.04 B(1)(b)(ii)
471(a)(9)	e. the disclosure of information pursuant to 471(a)(9) to appropriate authorities with respect to known or suspected child abuse or neglect.	Family Law Article, § 5-707(a). COMAR 07.02.07.19C Human Services Article § 1-202 (c)(1)(i)
471(a)(8)(E)	2. The safeguards provided will prohibit disclosure to: a. any individuals or entities not included in paragraph 1 above; and b. any committee or legislative body (other than an agency referred to in section 471(a)(8)(D) with respect to an activity referred to in such clause) of any information which identifies by name or address any applicant for or recipient of assistance under title IV-E of the Act.	a. Human Services Article § 1-202(a) Human Services Article § 1-201 b. Human Services Article § 1-202(b)&(c) Human Services Article § 1-201 MD State Government Article § 10-615(2)(ii), § 10-616 (b)& (c)
471(a)(20)(C)(iii)	3. The State/Tribe shall have in place safeguards to prevent the unauthorized disclosure of information in any child abuse and neglect registry maintained by the State/Tribe, and to prevent any such information obtained pursuant to section 471(a)(20)(C) from being used for a purpose other than the conducting of background checks in foster and adoptive placement cases.	COMAR 07.02.07.19 A and C(2) Human Services Article § 1-202 (a) & (c)(1)(ii) SSA Policy Directive 10 Responding to CPS Background Checks: In State and Out of State Requests

471(c)	4. In the use of child welfare records in court proceedings, section 471(a)(8) of the Act shall not be construed to limit the flexibility of a State or Tribe in determining policies relating to public access to court proceedings to determine child abuse and neglect or other court hearings held pursuant to title IV-B or title IV-E of the Act, except that such policies shall, at a minimum, ensure the safety and well-being of the child, parents, and family.	Courts & Judicial Proceedings Article § 3-810(b) Maryland Rules of Procedures § 11-110b
471(a)(6)	C. REPORTING The State/Tribal agency makes reports in such form and containing such information on the title IV-E program as are required by the Secretary of the Department of Health and Human Services (HHS), and the State/Tribal agency will comply with such provisions as the Secretary may from time to time find necessary to assure the correctness and verification of such reports.	DHR/DJS MOA (Jan. 2010) § II.8 (b) and (c) Title IV-E Policy and Procedure Manual (VERSION August, 2010): Section 8.0, I (p.32) Title IV-E Policy and Procedure Manual (VERSION August, 2010): Section 12.0, V.E (p.40)
471(a)(7)	D. MONITORING The State/Tribal agency monitors and conducts evaluations of activities carried out in the title IV-E program.	COMAR 07.01.10.03C (1) & (5) DHR/DJS MOA (Jan. 2010) Section II. 8 and III.6 Human Services Article, § 3-602(a) and (b) State Government Article, § 2-1220(a)
1355.30	E. APPLICABILITY OF DEPARTMENT-WIDE REGULATIONS The State/Tribal agency will comply with all of the requirements of applicable regulations.	Human Service Article §§ 2-301 and 5-608

13565.21(c)	<p>F. AVAILABILITY OF PLANS</p> <p>Plans and amendments for titles IV-E and IV-B are made available by the State/Tribal agency for public review and inspection.</p>	State Government Article, §§ 10-611(g) to 10-615
1355.33(b) 1355.33(e) 1355.35(a)	<p>G. OPPORTUNITY FOR PUBLIC INSPECTION OF CFSR MATERIALS</p> <p>The State/Tribal agency makes available for public review and inspection all statewide assessments, report of findings, and program improvement plans developed as a result of a full or partial child and family services review.</p>	State Government Article, §§ 10-611 to 10-615
471(a)(32)	<p>H. NEGOTIATION WITH INDIAN TRIBES.</p> <p>The State negotiates in good faith with any Indian tribe, tribal organization or tribal consortium in the State that requests to develop an agreement with the State to administer all or part of the program on behalf of Indian children who are under the authority of the tribe, organization, or consortium, including foster care maintenance payments on behalf of children who are placed in State or tribally licensed foster family homes, adoption assistance payments, and, if the State has elected to provide such payments, kinship guardianship assistance payments under section 473(d), and tribal access to resources for administration, training, and data collection under title IV-E.</p>	Not applicable. Maryland has no federally recognized Indian tribes.

Federal Regulatory/ Statutory References	Requirement	State Regulatory, Statutory, and Policy References and Citations for Each
	SECTION 6. GUARDIANSHIP ASSISTANCE PROGRAM OPTION	
473(d)(3)(A)	<p>A. ELIGIBILITY</p> <p>1. A child is eligible for a kinship guardianship assistance payment if the State/Tribal agency determines that:</p> <p>a. the child has been--</p> <p style="padding-left: 40px;">i. removed from his or her home pursuant to a voluntary placement agreement or as a result of a judicial determination to the effect that continuation in the home would be contrary to the welfare of the child; and</p> <p style="padding-left: 40px;">ii. eligible for foster care maintenance payments under section 472 while residing for at least 6 consecutive months in the home of the prospective relative guardian;</p> <p>b. being returned home or adopted are not appropriate permanency options for the child;</p> <p>c. the child demonstrates a strong attachment to the prospective relative guardian and the relative guardian has a strong commitment to caring permanently for the child;</p>	<p>A. SSA Policy Directive # 10-10:Kinship Guardianship Subsidy Program (December 12, 2010)</p> <p>Maryland Family Law Article, § 5-525(j) Courts & Judicial Proceedings § 3-819.2</p> <p>TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, IA (p. 37-38)</p> <p>1.a. TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, I.A.1 (p. 37)</p> <p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements § A.1 & 2 page 3</p>

	<p>and</p> <p>d. with respect to a child who has attained 14 years of age, the child has been consulted regarding the kinship guardianship arrangement.</p>	<p>1.b. TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, I.A.2 (p. 38)</p> <p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements § A.3, p. 3</p> <p>1.c. TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, I.A.3 (p. 38)</p> <p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements § A.4, page 3</p> <p>1.d. TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, I.A.4 (p. 38)</p> <p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements § A.6, page 3</p>
473(d)(3)(B)	<p>2. Siblings.</p> <p>a. The child and any sibling of the eligible child may be placed in the same kinship guardianship arrangement, in accordance with section 471(a)(31), if the State/Tribal agency and the relative agree on the appropriateness of the arrangement for the siblings; and</p> <p>b. Kinship guardianship assistance payments may be paid</p>	<p>2.a. TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, I.B.1 (p. 38)</p> <p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements §A.8, page 4</p> <p>2.b. TITLE IV-E POLICY & PROCEDURE MANUAL</p>

	on behalf of each sibling so placed.	(VERSION August, 2010) Section 12.0, I.B.2 (p. 38) SSA Policy Directive #10-10 Subsidy Eligibility Requirements §A.8 page 4
471(a)(28)	<p>B. PAYMENTS</p> <p>1. The State/Tribal agency provides kinship guardianship assistance payments on behalf of children to grandparents and other relatives who assume legal guardianship of the child for whom they have cared as foster parents and for whom they have committed to care on a permanent basis, as provided in 473(d).</p>	<p>SSA Policy Directive #10-10 Definitions (p. 3)</p> <p>TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, III.A (p. 39)</p>
473(d)(2)	2. A kinship guardianship assistance payment on behalf of a child shall not exceed the foster care maintenance payment which would have been paid on behalf of the child if the child had remained in a foster family home.	<p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements A.9 (p.4) and Kinship Subsidy Requirements C (p.5)</p> <p>TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0 III.B (p. 39)</p> <p>COMAR 07.02.11.03B(8) Definition of "Board Rate"</p>
473(a)(4)(A)	<p>3. Payments are terminated when the title IV-E agency determines that:</p> <p>a. the child has attained the age of 18, or such greater age as the title IV-E agency may elect under</p>	<p>Guardianship Agreement Sections VIII & IX</p> <p>a. Guardianship Agreement Sections VIII & IX</p>

	<p>section 475(8)(B)(iii); or</p> <p>b. the child has attained 21 years of age, if the title IV-E agency determines that the child has a mental or physical disability which warrants the continuation of assistance to age 21; or</p> <p>c. the child has not attained 18 year of age, if the title IV-E agency determines that the relative guardians are no longer legally responsible for the support of the child; or</p> <p>d. the child is no longer receiving any support from the relative guardians.</p>	<p>b. Guardianship Agreement Sections IX(A)</p> <p>Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 12.0. II, Guardianship Assistance Program, p.6</p> <p>c. Guardianship Agreement Sections VIII(2)</p> <p>d. Guardianship Agreement Sections VIII(3)</p>
473(a)(4)(B)	4. The relative guardians are required to inform the State/Tribal agency of circumstances that would make them ineligible for guardianship assistance payments or eligible for guardianship assistance payments in a different amount.	Guardianship Assistance Agreement, Section VII
473(d)(1)(A)	<p>C. Agreements</p> <p>1. The State/Tribe must:</p> <p>a. negotiate and enter into a written, binding kinship guardianship assistance agreement with the prospective relative guardian of a child who meets the requirements of</p>	<p>C.1.a. SSA Policy Directive #10-10 Kinship Subsidy Requirements D page 6</p>

	<p>473(d); and</p> <p>b. provide the prospective relative guardian with a copy of the agreement.</p>	<p>C.1.b. SSA Policy Directive # 10-10 Kinship Subsidy Requirements § E page 6</p>
<p>473(d)(1)(B) & 473(d)(1)(C)</p>	<p>2. The agreement must specify, at a minimum-</p> <p>a. the amount of, and manner in which, each kinship guardianship assistance payment will be provided under the agreement, and the manner in which the payment may be adjusted periodically, in consultation with the relative guardian, based on the circumstances of the relative guardian and the needs of the child;</p> <p>b. the additional services and assistance that the child and relative guardian will be eligible for under the agreement;</p> <p>c. the procedure by which the relative guardian may apply for additional services as needed;</p> <p>d. that the State/Tribal agency will pay the total cost of nonrecurring expenses associated with obtaining legal guardianship of the child, to the extent the total cost does not exceed \$2,000; and</p> <p>e. that the agreement shall remain in effect without regard to the State residency of the relative guardian.</p>	<p>Guardianship Assistance Agreement Form</p> <p>2.a. SSA Policy Directive #10-10 Kinship Subsidy Requirements § D.1 and D.6 (page 6)</p> <p>2.b. SSA Policy Directive #10-10 Kinship Subsidy Requirements §D.2 page 6</p> <p>2.c. SSA Policy Directive #10-10 Kinship Subsidy Requirements §D.3 page 6</p> <p>2.d. SSA Policy Directive #10-10 Kinship Subsidy Requirements §D.4 page 6</p> <p>2.e. SSA Policy Directive #10-10 Kinship Subsidy Requirements §D.5 page 6</p>
<p>471(a)(20)(C)</p>	<p>D. SAFETY</p> <p>State/Tribal agency provides procedures for criminal records checks, including fingerprint-based checks of national crime information databases (as defined in section</p>	<p>SSA Policy Directive #10-10 Subsidy Eligibility Requirements §C.1 & .3, page 5</p> <p>Family Law Article § 5-</p>

	534(e)(3)(A) of title 28, United States Code), on any relative guardian, and for checks described in 471(a)(20) on any relative guardian and any other adult living in the home of any relative guardian, before the relative guardian may receive kinship guardianship assistance payments on behalf of the child under this plan option.	561(c)(2), (4), (5) & (6) TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, V.K (p. 42)
473(b)(1) to (4); 479B(c)(1)(C)(ii)(II)	E. MEDICAID AND SOCIAL SERVICES For the purposes of titles XIX and XX, any eligible child for whom there is a kinship guardianship assistance payment being made under section 473(d) is deemed to be a dependent child as defined in 406 of the Act and is deemed to be a recipient of AFDC under part A of title IV of the Act (as in effect 7/16/96) in the State in which such child resides.	TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, IV. (p. 39)
471(a)	F. TITLE IV-E GUARDIANSHIP ASSISTANCE PROGRAM PLAN REQUIREMENTS 1. Title IV-E plan requirements 471(a)(2) through (9), (12), (13), (20)(C), (25), (26), and (28) through (32) are applicable to the guardian assistance program.	SSA Memo on Safe and Timely Placement of Foster Children Act of 2006 dated February 16, 2007 TITLE IV-E POLICY & PROCEDURE MANUAL (VERSION August, 2010) Section 12.0, V. (p. 39-44)
475(1)(F)	2. Case plan requirements. For a child with respect to whom the permanency plan is placement with a relative and receipt of kinship guardian assistance payments, the State/Tribal agency shall include	SSA Policy Directive #10-10 Case Plan Requirements pages 5&6 2.a SSA Policy Directive

	<p>in the case plan a description of:</p> <ul style="list-style-type: none"> a. the steps that the agency has taken to determine that it is not appropriate for the child to be returned home or adopted; b. the reasons for any separation of siblings during placement; c. the reasons why a permanent placement with a fit and willing relative through a kinship guardianship assistance arrangement is in the child's best interests; d. the ways in which the child meets the eligibility requirements for a kinship guardianship assistance payment; e. the efforts the State/Tribal agency has made to discuss adoption by the child's relative foster parent as a more permanent alternative to legal guardianship and, in the case of a relative foster parent who has chosen not to pursue adoption, documentation of the reasons; and f. the efforts made by the State/Tribal agency to discuss with the child's parent or parents the kinship guardianship assistance arrangement, or the reasons why the efforts were not made. 	<p>#10-10 Case Plan Requirements §A page 6.</p> <p>2.b. SSA Policy Directive #10-10 Case Plan Requirements §B page 6.</p> <p>2.c. SSA Policy Directive #10-10 Case Plan Requirements § C page 6.</p> <p>2.d. SSA Policy Directive #10-10 Case Plan Requirements §D page 6.</p> <p>2.e. SSA Policy Directive #10-10 Case Plan Requirements §E page 7.</p> <p>2.f. SSA Policy Directive #10-10 Case Plan Requirements §F page 7.</p>
475(8)	<p>G. DEFINITION OF 'CHILD'</p> <p>For the purposes of the title IV-E guardianship assistance program under section 473(d), the term 'child' means</p>	

	<p>i. an individual who has not attained 18 years of age; or</p> <p>ii. at the option of the title IV-E agency an individual</p> <p>a. with respect to whom an guardianship assistance agreement is in effect under section 473(d) if the individual had attained age 16 before the guardianship assistance agreement became effective and</p> <p>b. who meets any of the following conditions:</p> <p>I. the child is completing secondary education or a program leading to an equivalent credential;</p> <p>II. the child is enrolled in an institution which provides post-secondary or vocational education;</p> <p>III. the child is participating in a program or activity designed to promote, or remove barriers to, employment;</p> <p>IV. the child is employed for at least 80 hours per month; or</p> <p>V. the child is incapable of doing any of the above described activities due to a medical condition.</p>	<p>i. SSA Policy Directive #10-10, p.3, Definition of Child</p> <p>ii. SSA Policy Directive #10-10, p.3, Definition of Child</p> <p>a. SSA Policy Directive #10-10, p.3, Definition of Child</p> <p>Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 12.0. II, Guardianship Assistance Program, p.6</p> <p>b. SSA Policy Directive #10-10, p.3, Definition of Child</p> <p>Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 12.0. II, Guardianship Assistance Program, p.6</p> <p>I. Title IV-E Policy & Procedure Manual, December 2010 Supplement, Section 12.0, II.1. Guardianship Assistance Program, p.6</p> <p>II. Title IV-E Policy & Procedure Manual, December 2010</p>
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Federal Regulatory/ Statutory References	Requirement	Regulatory, Statutory, and Policy References and Citations for Each
	SECTION 7. TRIBE OPERATED IV-E PROGRAM REQUIREMENTS	NOT APPLICABLE Maryland has no state or federally recognized tribes
471(a) 479B(b)	A. GENERAL PROGRAM REQUIREMENTS Title IV-E plan requirements 471(a)(1) through (27), and (29) through (31) are mandatory requirements applicable to Tribes operating a title IV-E program.	Not Applicable. Maryland has no state or federally recognized tribes
479B(c)(1)(B)	B. SERVICE AREA AND POPULATIONS For purposes of complying with section 471(a)(3), this	Not Applicable. Maryland has no state or federally recognized tribes

	plan is in effect in all service areas and for all populations served by the Tribe and identified in Attachment V.	
479B(c)(1)(C)(ii)	<p>C. NUNC PRO TUNC AND FOSTER CARE ELIGIBILITY</p> <p>For purposes of determining whether a child whose placement and care are the responsibility of an Indian tribe, tribal organization, or tribal consortium satisfies the requirements of section 472(a), the following shall apply:</p> <ol style="list-style-type: none"> 1. Notwithstanding 472(a)(1), Tribes may use affidavits or nunc pro tunc orders as verification documents in support of the reasonable efforts and contrary to the welfare of the child judicial determinations required under that paragraph for the first 12 months for which this plan is in effect. 2. The State plan approved under section 402 (as in effect on July 16, 1996) of the State in which the child resides at the time of removal from the home shall apply to the determination of whether the child satisfies section 472(a)(3). 	Not Applicable. Maryland has no state or federally recognized tribes
479B(c)(2)	<p>D. LICENSING STANDARDS FOR TRIBAL FOSTER FAMILY HOMES AND CHILD CARE INSTITUTIONS</p> <p>For purposes of complying with section 471(a)(10), an Indian tribe, tribal organization, or tribal consortium shall establish and maintain a tribal authority or authorities which shall be responsible for establishing and maintaining tribal licensing standards for tribal foster</p>	Not Applicable. Maryland has no state or federally recognized tribes

	family homes and tribal child care institutions.	
479B(c)(1)(D)	<p>E. IN-KIND EXPENDITURES FROM THIRD-PARTY SOURCES.</p> <p>For purposes of complying with section 479B(c), an Indian Tribe, tribal organization or tribal consortium shall provide a list of the in-kind expenditures and the third-party sources of such expenditures that the Tribe may claim as part of the non-Federal share of administrative or training expenditures attributable to fiscal year quarters beginning after September 30, 2009 and before October 1, 2014 consistent with 479B(c)(1)(D).</p>	Not Applicable. Maryland has no state or federally recognized tribes